352.0742b
G75
c.2

N. H. STATE LIBRARY
MAY 20 2004
CONCORD, NH

Sargent Hill Bridge – Photo by Steve Darrow

# Grafton
# New Hampshire

## 2003

# Report of the Town Officers for the Year Ending December 31, 2003

Table of Contents


Ambulance Service Report . . . . . 39
Auditors' Certificate . . . . . 16
Budget . . . . . 9
Capital Reserve Fund Balances . . . . . 36
Comparative Statement of Appropriations and Expenditures . . . . . 13
Dedication . . . . . 1
Detailed Report of Expenditures . . . . . 24
Fire Department Report . . . . . 38
Forest Fire Warden Report . . . . . 39
General Fund Balance (MS 5) . . . . . 16
Grafton County Senior Citizens Councils, Inc. . . . . 43
Highway Department Report . . . . . 40
Historical Society Report . . . . . 40
Ladies Auxiliary Report . . . . . 38
Library Report . . . . . 37
Marriages, Births and Deaths . . . . . 49
New Hampshire Municipal Association . . . . . 48
Planning Board . . . . . 42
Police Department Report . . . . . 41
Revenues and Credits . . . . . 11
Revised Estimated Revenues . . . . . 12
Selectmen's Report . . . . . 34
Statement of Appropriation. . . . . 15
State of New Hampshire Executive Council . . . . . 43
Statewide Enhanced Education Tax Warrant . . . . . 16
Summary of 2003 Warrant Articles. . . . . 3
Summary Inventory of Valuation (MS 1) . . . . . 12
Tax Collector's Report . . . . . 21
Tax Rate Calculation . . . . . 23
Town Clerk's Report . . . . . 17
Town Officers . . . . . 2
Treasurer's Report . . . . . 17
Trustee of the Trust Funds Report . . . . . 35
Upper Valley Lake Sunapee Regional Planning Commission . . . . . 45
Visiting Nurse Alliance of Vermont and New Hampshire, Inc. . . . . 46
Warrant for the Town of Grafton (2004). . . . . 4
West Central Behavioral Health . . . . . 47

The people of the Town of Grafton are proud to dedicate this year's
Town Report to all the men and women that give so much
Of themselves in defense of their country and others,
In particular are those mentioned below:

**Army**

Staff Sargent John Booth
A CO, 1-21 IN BN 25th ID (L)
(husband of Rickki and Guardian Son of Don Johnsen, Cherry Hill Road)

Sargent Mark Crowell, Headquarters 197
(Husband of Darla, Hardy Hill Road)

S/SGT Nathan Hogue, E CO 51st INF
(Son of Dianne Burrington, Grandson of June Burrington, Tunnel Road and John Bassett, Slab City Road)

Major David Routhier, 199th INF
(Husband of Pam, Millbrook Road)

FSGT Sean J. Stoner, 101st Airborne Division
(Son of Jim and Karen Stoner, Kinsman Road)

FSGT Todd J. Stoner, 10th Mt. Div.
(Son of Jim and Karen Stoner, Kinsman Road

**Airforce**

Captain Michelle Gauthier, 59th MSGS
(Wife of Michael Gauthier, Gauthier Lane)

**Marines**

Lance Cprl. Jason Clough, MCAS, MIRAMAR
(Son of Wendell and Lorraine Clough, Kinsman Road)

Sgt. Thomas Lavoie, CSSB-10, MP CO, 6th PLT
(Son of Roger, Island Road)

**Navy**

Lt. Paul Wilks, 1417 Delta Road, San Diego, CA
(Brother of Pat Goodwin, Main Street)

## Town Officers

### Selectmen

Frank Neufell '04 | Jennie Joyce '05 | Stephen Darrow '06

### Moderator

Bonnie J. Haubrich '04

### Town Clerk

Mary McDow '04

### Treasurer

June Burrington '04

### Tax Collector

Donna Dugan '05

### Road Agent

Robert Bassett '06

### Budget Committee

Clifford Williamson '04 (Resigned) Catherine Mulholland '05 Bonnie J. Haubrich '06
Richard Williams (Appt)

### Police Department

Chief: Merle Kenyon '05

Matron: Jane Kenyon

Officers: Russell Poitras & Norman Daigneault

### Trustees of the Trust Funds

Anson Smith '04 | Liz Guaraldi '05 | Betty Stiles '06 (Resigned)
Brenda Perkins (Appt)

### Library Trustees

Deborah Hazelton '04 | Shannon Poehlman '05 | Dorothy Campbell '06

### Supervisors of the Checklist

Marguerite Conley '04 | Mary Warren '06 | Sally Belloir '08 (Resigned)
Rosalie Babiarz (Appt)

### Cemetery Trustees

Vincent McDow III '04 (Resigned) Keary Morse '05 (Resigned) John Bassett '06 (Resigned)
Randy Gray (Appt) Catherine Mulholland (Appt)

### Planning Board

Erin Darrow '04 | Gretchen Over '05 | Bradford Grange '06 | Maureen O'Reilly '06

### Auditors

Elizabeth Conley '04 | Margaret Emslie '05

### Fire Warden

Paul Gove, (Retired as of 10/31/03)
Sean Frost (As of 11/1/03)

### Fire Chief

Christopher Williams

### Health Officer

John Knott

### Welfare Director

Marian Morse

### Ambulance Captain

Jane Kenyon

### Town Hall Superintendent

Louise Gallup

### Selectmen's Administrative Assistant

Bonnie J. Haubrich

### Recreation Committee

David Roberts | Thomas Bowen | Levi Bowen | Josephine Clairmont

## *Summary of 2003 Warrant Articles*

1. All officers duly elected.
2. Passed operating budget of $621,993.
3. Voted to raise $45,000 for the Sargent Hill Bridge.
4. Voted to raise $40,000 for the Solid Waste Capital Reserve for the purpose of landfill closure.
5. Voted to raise $20,000 to repair existing highway equipment.
6. Defeated to raise $1,500 for a raise for the Selectmen.
7. Voted to raise $4,980 for a raise for the Police Chief.
8. Voted to raise $10,000 for the already existing Ambulance Capital Reserve Fund.
9. Voted to raise $7,000 for the already existing Police Vehicle Capital Reserve Fund.
10. Voted to raise $25,000 for the already existing Fire Department Apparatus Capital Reserve Fund.
11. Voted to raise $5,300 to purchase a new 50-yard compactor receiver for the Recycling Center.
12. Voted to raise $5,500 to purchase a rear mount York rake for the Highway Department.
13. Voted to raise $1,200 to purchase services from West Central Behavioral Health.
14. Defeated to raise $83,382 to purchase a new backhoe.
15. Voted to raise $25,000 for the already existing Highway Capital Reserve Fund.
16. Defeated to raise $125,000 for a new Tanker for the Fire Department.
17. Defeated to raise $50,000 to repair ½ of Slab City Road.
18. Defeated to raise $40,000 to purchase the "Webster property" on Library Road.
19. Defeated rescinding the provisions of RSA 40:13 (SB 2).
20. Defeated the "Grafton United Nations Free Zone Act."

WARRANT for the TOWN of GRAFTON
**STATE of NEW HAMPSHIRE 2004**

To the inhabitants of the Town of Grafton in the County of Grafton in the said State qualified to vote in Town affairs;

You are hereby notified to meet at the Grafton Fire/Ambulance Station in Grafton, New Hampshire, on Saturday, the thirty-first (31st) day of January next at 1:00 PM to discuss, debate and amend the Town budget and all Warrant Articles which are listed below, (with the exception of Article #1, which elects officers) and to vote by ballot at the Grafton Fire/Ambulance Station, Grafton, New Hampshire, on Tuesday, March ninth (9th), 2004 on elected officials and all Warrant Articles that are listed below:

**POLLS WILL BE OPEN FROM 8:00 A.M. TO 7:00 P.M.**

1. To choose all necessary officers for the next year ensuing; including, Selectman 3 years, Moderator 2 years, Town Clerk 3 years, Treasurer 1 year, Budget Committee 3 years, 2 Trustee of the Trust Funds members(1) 3 years and (1) 2 years, Library Trustee 3 years, 2 Supervisor of the Checklist members (1) 4 years and (1) 6 years, Auditor 2 years, 3 Cemetery Trustee members (1) 3 years, (1) 2 years, and (1) 1 year and Planning Board 3 years.

2. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purposes set forth therein totaling $679,656. Should this article be defeated, the operating budget shall be $621,993. which is the same as last year, with certain adjustments required by previous action of the Town of Grafton, or by law, or the Governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This warrant article (operating budget) does not include special warrant articles or individual warrant articles.

***General Government***

| | | |
|---|---|---|
| Executive | $ | 31630. |
| Election/Town Clerk | | 22225. |
| Financial Administration | | 17865. |
| Reappraisal of Property | | 10000. |
| Legal Expenses | | 5000. |
| FICA | | 16250. |
| Planning Board | | 1800. |
| General Government Buildings | | 18165. |
| Cemeteries | | 4000. |
| Insurance | | 61016. |
| Advertising/Regional Dues | | 2100. |
| Contingency | | 2000. |
| **Total** | | **$192051.** |

***Public Safety***

| | | |
|---|---|---|
| Police | | $70640. |
| Ambulance | | 12680. |
| Fire Department | | 17965. |
| Emergency Management | | 100. |
| Forest Fire Warden | | 800. |
| **Total** | | **$102185.** |

| | | |
|---|---|---|
| ***Highways and Streets*** | | |
| Highways | | $261770. |
| (includes $125408.72 estimated block grant) | | |
| (Town share would be $136361.28) | | |
| Street Lights | | 3000. |
| | **Total** | **$264770.** |
| ***Sanitation*** | | |
| Solid Waste | | $85800. |
| | **Total** | **$85800.** |
| ***Health*** | | |
| Health Department | | $400. |
| Mascoma Home Health, West Central Services & VNA | | 7300. |
| | **Total** | **$7700.** |
| ***Welfare*** | | |
| General Assistance | | $10000. |
| | **Total** | **$10000.** |
| ***Culture and Recreation*** | | |
| Parks and Recreation | | $7200. |
| Library | | 4375. |
| Patriotic Purposes | | 275. |
| Old Home Day | | 300. |
| | **Total** | **$12150.** |
| ***Debt Service*** | | |
| Interest on TAN (tax anticipation note) | | $5000. |
| | **Total** | **$5000.** |
| | **GRAND TOTAL** | **$679656.** |

3. To see if the Town will vote to raise and appropriate the sum of $9,500.00 for the purpose of increasing the Town Office Administrative Assistant's hours to 40 hours, making an increase of 14 hours per week. Recommended by Selectmen and Budget Committee.

4. To see if the Town will vote to raise and appropriate the sum of $1,600.00 for the purchase of 2 fireproof file cabinets, one for the Town Clerk's office and one for the Selectmen's Office. Recommended by Selectmen and Budget Committee.

5. To see if the Town will vote to raise and appropriate the sum of $145,000.00 for the purchase of a new tanker for the Grafton Fire Department, $130,500.00 coming from The Department of Homeland Security Assistance to Firefighters Grant Program and the balance of $14,500.00 coming from the Fire Department Apparatus Capital Reserve Fund. Recommended by Selectmen and Budget Committee.

6. To see if the Town will vote to raise and appropriate the sum of $30,000.00 to be placed in the Bridge Capital Reserve Fund and to name the Selectmen as agents to expend such funds. This appropriation to come from the unreserved fund balance.

7. To see if the Town will vote to raise and appropriate the sum of $25,000.00 to be added to the already established Fire Department Apparatus Capital Reserve Fund. Recommended by Selectmen and Budget Committee.

8. To see if the Town will vote to raise and appropriate the sum of $7,000.00 to be added to the already established Police Vehicle Capital Reserve Fund. Recommended by Selectmen and Budget Committee.

9. To see if the Town will vote to raise and appropriate the sum of $10,000.00 to be added to the already established Ambulance Capital Reserve Fund. Recommended by Selectmen and Budget Committee.

10. To see if the Town will vote to raise and appropriate the sum of $25,000.00 to be added to the already established Highway Capital Reserve Fund and to allow the Selectmen to act as agents to expend from same. Recommended by Selectmen and Budget Committee.

11. To see if the Town will vote to raise and appropriate the sum of $68,321. for the purchase of a backhoe for the Highway Department, $35,000. coming from the Highway Department Capital Reserve fund, $10,000. trade-in allowance, and $23,321. from taxation. Recommended by Selectmen. Not recommended by Budget Committee.

**(11. Amended at the January 31, 2004 Deliberative Session. "To see if the Town will vote to raise and appropriate the sum of $74,450. for the purchase of a backhoe for the Highway Department, $35,000. coming from the Highway Department Capital Reserve Fund, $15,000. trade-in allowance, and $24,450. from taxation.)"**

12. To see if the Town will vote to raise and appropriate the sum of $4,000.00 to purchase calcium chloride to be used on the Grafton highways. Recommended by Selectmen and Budget Committee.

13. To see if the Town will vote to raise and appropriate the sum of $10,000.00 for the purpose of making needed repairs and improvements in the Town Office Building. Recommended by Selectmen and Budget Committee.

14. To see if the Town will vote to raise and appropriate the sum of $10,000.00 for the purpose of making necessary repairs to the Town Hall. Recommended by Selectmen. Not recommended by Budget Committee.

15. To see if the Town will vote to raise and appropriate the sum of $2,500.00 to establish a Library Capital Reserve fund for necessary repairs and improvements. Recommended by Selectmen. Not recommended by Budget Committee.

16. To see if the Town will vote to raise and appropriate the sum of $1,500.00 for the purpose of giving the Treasurer a raise. Recommended by Selectmen. Not recommended by Budget Committee.

17. To see if the Town will vote to raise and appropriate the sum of $500.00 for the purpose of giving the Tax Collector a raise in salary. Recommended by Selectmen. Not recommended by Budget Committee.

18. To see if the Town will vote to raise and appropriate the sum of $500.00 for the purpose of giving the Town Clerk a raise in salary. Recommended by Selectmen. Not recommended by Budget Committee.

19. To see if the Town will vote to raise and appropriate the sum of $2,500.00 for the purpose of supporting matching grants, for educational materials and administrative costs associated with the Grafton Recycling Education Committee. Recommended by Selectmen. Not recommended by Budget Committee.

**(19. Amended at the January 31, 2004 Deliberative Session. "To see if the Town will vote to raise and appropriate the sum of $2,500.00 for the purpose of supporting matching grants to establish recycling programs at Grafton's Transfer Station and to name the Selectmen as agents to expend said funds.")**

20. To see if the Town will vote to raise and appropriate the sum of $3,000.00 to support a regional center in Canaan for the adult day care of elderly and handicapped persons. The Center will be staffed by professionals and be maintained by The Primary Caregivers to serve all of the communities within the Mascoma School District. Not recommended by Selectmen or Budget Committee.

21. To see if the Town will vote to raise and appropriate the sum of $5,000.00 for the purpose of supporting the Canaan Town Library. Not recommended by Selectmen or Budget Committee.

**(21. Amended at the January 31, 2004 Deliberative Session. "To see if the Town will vote to raise and appropriate the sum of $2,000. for the purpose of supporting the Canaan Town Library.)**

22. "Shall we rescind the provisions of RSA 40:13, as adopted by the Town on March 19, 1996, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?" (3/5 majority required.)

23. "Shall we change the date for Town Elections and the second session from the second Tuesday in March, to the second Tuesday in April, which would change the date for the first session to a date between the first and second Saturdays after the last Monday in February, inclusive?" As authorized by RSA 40:14,XI. NOTE: This would give more time for the Budget Committee to get the year end figures for all Town Departments to be better able to make more informed decisions concerning Town Budgets.

24. In the event Warrant Article # 11 passes (to purchase John Deere Loader Backhoe outright); this warrant article is rescinded. To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease/purchase agreement for $74240. for the purpose of leasing a John Deere Loader Backhoe for the Highway Department and to raise and appropriate the sum of $14848. for the first year lease payment. This lease/purchase contains an escape clause. (Majority vote required.) (By petition.) Not recommended by Selectmen. Recommended by Budget Committee.

**(24. Amended at the January 31, 2004 Deliberative Session. "In the event Warrant Article #11 passes (to purchase a loader backhoe outright) this Warrant Article is rescinded. To see if the Town will vote to authorize the Selectmen to enter into a 5-year lease/purchase agreement for $59,450. for the purpose of leasing a loader backhoe for the Grafton Highway Department and to raise and appropriate the sum of $12,900. for the first year lease payment. This lease/purchase contains an escape clause.)**

25. This Article is to change the term of the Road Agent from three years to one year beginning at the end of the current term. The current term expires at Town election 2006. Vote "Yes" to make the Road Agent term one year. (By petition.)

26. This article is to determine the residents' satisfaction with the performance of the Road Agent in the execution of his duties. Are you satisfied with the maintenance of Town roads? Vote "Yes" if you are satisfied. (By petition.)

27. To change the compensation paid to the Road Agent from straight salary to salary plus incentive pay, with 20% of the authorized pay level of the Road Agent to be considered incentive pay. Such incentive pay would be paid in a lump sum after the annual Town meeting. The amount of incentive pay would be calculated by multiplying 20% of the total Road Agent's authorized pay times the Road Agent approval rating. The Road Agent approval rating would be determined by a Warrant Article asking the voters to rate the Road Agent's performance as either satisfactory or unsatisfactory. The number of satisfactory votes divided by the total number of satisfactory plus unsatisfactory votes would equal the Road Agent approval rating. (Example: if the Road Agent

got 60 satisfactory votes and 40 unsatisfactory votes, the approval rating would be 60%; hence 60% of the incentive pay would be paid.) No incentive pay would be paid if the aboved Warrant Article failed to appear on the Town ballot. (By petition.)

**(27. Amended at the January 31, 2004 Deliberative Session. "To see if the Town will vote to keep the Road Agent's salary system exactly as it is.)**

28. To see if the Town will vote to extend year-round maintenance on Kilton Pond from the Breidel residence turn-around (Ribeiro res). This section of road is currently winter maintained only. There are 7 year-round homes and 15 summer homes that have access to this section of Kilton Pond Road. (By petition.)

**(28. Amended at the January 31, 2004 Deliberative Session. "To see if the Town fill vote to extend year-round maintenance on Kilton Pond from the Breidel residence turn-around (Ribeiro res), and provided that the roadway is first improved in accordance to the Town road standards, at the sole expense of the abutters, which costs shall be charged to them through betterment assessments under RSA 231:22-23. This section of road is a private road and is currently winter maintained by court order. There are 7 year-round homes and 15 summer homes that have access to this section of Kilton Pond Road.**

29. To see if the Town will pass an ordinance that shall be known as "The Grafton United Nations Free Zone Act". The purpose of this Act is to establish the Town of Grafton, New Hampshire as a United Nations free zone in that the United Nations is prohibited within the Town limits and that citizens are sovereign from the jurisdiction of the United Nations. To maintain and preserve the Supreme Law of the Land as set forth in the Constitution of the State of New Hampshire, and of these United States of America to the benefit of the people of the Town of Grafton, include but not limited to, the freedom of speech, press, assembly and petition, and the right to bear arms, to trial by jury, to the privilege against self incrimination and to the common law writ of habeas corpus. To protect the citizens of the Town of Grafton from taxation without representation, by forbidding the implementation within the town limits of any tax, levy, fee, assessment, surcharge, or any other financial imposition by the United Nations. (By petition.)

Given under our hands and seal the 24th day of January, in the year of Our Lord 2004.

Frank Neufell Jennie Joyce Steve Darrow

A true copy of Warrant-Attest

**Budget of the Town Of Grafton, New Hampshire**
**Budget for Towns Which Have Adopted the Provisions of the Municipal Budget Law**

| Purpose of Appropration (RSA 32:3, V) | Appropriation Prior Year | Actual Expenditure | Selectmen's Appropriation Recommendation | Selectmen's Appropriation Not Recommended | Budget Committee Appropriation Recommendation | Budget Committee Not Recommended |
|---|---|---|---|---|---|---|
| **GENERAL GOVERNMENT** | | | | | | |
| Executive | $28,703. | $28,479.64 | $38,130. | | $31,630. | $6,500. |
| Election, Reg & Vital Statistics | 15,000. | 21,438.99 | 18,674. | | 18,000. | 674. |
| Financial Administration | 17,865. | 16,747.31 | 17,865. | | 17,865. | |
| Revaluation of Property | 2,000. | 1,935.06 | 10,000. | | 10,000. | |
| Legal Expense | 5,000. | 3,459.40 | 5,000. | | 5,000. | |
| Personnel Administration (FICA) | 16,100. | 15,002.97 | 17,000. | | 16,000. | 1,000. |
| Planning and Zoning | 2,000. | 1,376.37 | 2,500. | | 2,000. | 500. |
| General Government Buildings | 17,875. | 17,144.79 | 17,875. | | 17,875. | |
| Cemeteries | 3,000. | 3,099.19 | 3,000. | | 3,000. | |
| Insurance | 41,000. | 42,504.34 | 54,523. | | 54,523. | |
| Advertising & Regional Assoc. | 3,500. | 4,120.53 | 3,500. | | 3,500. | |
| Contingency | 2,000. | 0 | 2,000. | | 2,000. | |
| **PUBLIC SAFETY** | | | | | | |
| Police | 54,426. | 61,015.29 | 71,907. | | 61,420. | 10,487. |
| Ambulance | 11,000. | 8,218.49 | 12,680. | | 12,680. | |
| Fire | 10,858. | 11,769.32 | 17,710. | | 17,710. | |
| Emergency Management | 100. | 80.00 | 100. | | 100. | |
| Fire Warden | 800. | 728.37 | 800. | | 800. | |
| **HIGHWAYS & STREETS** | | | | | | |
| Highway and Streets | 234,650. | 243,604.43 | 250,000. | | 234,650. | 15,350. |
| Street Lighting | 3,200. | 2,903.15 | 3,200. | | 3,000. | 200. |
| **SANITATION** | | | | | | |
| Solid Waste | 62,100. | 77,339.64 | 83,302. | | 78,300. | 5,002. |

| | | | | | | |
|---|---|---|---|---|---|---|
| **HEALTH/WELFARE** | | | | | | |
| Health Officer | 400. | 300.00 | 400. | | 400. | |
| Mascoma Home Health | 4,175. | 4,385.00 | 4,600. | | 4,600. | |
| Public Assistance | 11,000. | 7,709.35 | 11,000. | | 10,000. | 1,000. |
| **CULTURE & RECREATION** | | | | | | |
| Parks & Recreation | 7,000. | 6,982.42 | 8,000. | | 7,500. | 500. |
| Library | 3,686. | 3,253.25 | 3,865. | | 3,865. | |
| Patriotic Purposes | 664. | 438.79 | 278. | | 275. | 3. |
| Old Home Day | 300. | 300.00 | 300. | | 300. | |
| **DEBT SERVICE** | | | | | | |
| TAN (tax anticipation note) | 10,000. | | 10,000. | | 5,000. | 5,000. |
| **OPERATING EXPENSES OUT** | | | | | | |
| To Capital Reserve Fund | 35,000. | 28,847.00 | 107,000. | | 107,000. | |
| **CAPITAL OUTLAY** | | | | | | |
| Sargent Hill Bridge | | 20,920.00 | 45,000. | | 45,000. | |
| Lease Backhoe | | | 18,468. | | 18,468. | |
| ½ Slab City Road | | | | 50,000. | 50,000. | |
| Highway Equipment Repair | | | 20,000. | | 20,000. | |
| Selectmen Raise | | | 1,500. | | 1,500. | |
| Police Chief Raise | | | 4,980. | | | 4,980. |
| Solid Waste Container | | | 5,300. | | 5,300. | |
| Highway York Rake | | | 5,500. | | 5,500. | |
| West Central Behavioral Services | | | 1,200. | | 1,200. | |
| Fire Tanker | | | | 125,000. | | 125,000. |
| Webster Property | | | | 42,000 | | 42,000. |
| **Total Appropriations** | **$603,402.** | **$634,103.09** | **$877,157.** | **$217,000.** | **$875,961.** | **$218,196.** |

## Revenues and Credits

| SOURCE OF REVENUE | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
|---|---|---|---|
| **TAXES** | | | |
| Land Use Taxes | $1,000. | | $1,000. |
| Timber Taxes | 6,000. | $5,850. | 6,000. |
| Interest & Penalties on Delinquint Taxes | 25,000. | 31,241. | 30,000. |
| Excavation Tax ($.02 cents per cu yd) | 100. | | 100. |
| **LICENSES, PERMITS & FEES** | | | |
| Motor Vehicle Permit Fees | 115,000. | 146,194. | 125,000. |
| Other Licenses, Permits & Fees | 2,500. | 5,673. | 5,000. |
| **FROM STATE** | | | |
| Shared Revenues | 5,000. | 5,298. | 5,000. |
| Meals & Room Tax Distribution | 18,000. | 37,999. | 30,000. |
| Highway Block Grant | 117,000. | 117,452. | 125,060. |
| Gas Tax | 550. | 538. | 550. |
| Fire Training | | 262. | |
| Hazard Mitigation | | 3,500. | 1,500. |
| FEMA | | 4,100. | |
| **CHARGES FOR SERVICES** | | | |
| Dump Rental | 550. | | 1,100. |
| Donations | | 347. | |
| **MISCELLANEOUS REVENUE** | | | |
| Sale of Municipal Property | 2,500. | 27,402. | 3,000. |
| Interest on Investments | 10,000. | 8,858. | 5,000. |
| Refunds | 5,000. | 2,470. | 2,500. |
| **INTERFUND OPERATING TRANSFERS IN** | | | |
| Solid Waste | 183,874. | 28,874. | 128,000. |
| From Trust & Agency Funds | 1250. | | 2,500. |
| **TOTAL ESTIMATED REVENUE & CREDITS** | **$493,324.** | **$426,058.** | **$471,310.** |

## Revised Estimated Revenues (RSA 21-J:34)

| | |
|---|---|
| Taxes | |
| Land Use Change Tax | $1,000. |
| Timber Tax | 5,000. |
| Interest & Penalties on Delinquent Taxes | 25,000. |
| Licenses, Permits & Fees | |
| Motor Vehicle Permit Fees | 135,000. |
| Other Licenses, Permits & Fees | 2,500. |
| State of New Hampshire | |
| Shared Revenues | 4,872. |
| Meals & Rooms Tax Distribution | 34,341. |
| Highway Block Grant | 125,061. |
| Gas Tax Refund | 500. |
| From Other Governments | |
| Charges for Services (Town of Orange dump permits) | 550. |
| Miscellaneous Revenues | |
| Sale of Municipal Property | 1,897. |
| Interest of Investments | 4,500. |
| Other | 3,785. |
| Interfund Operating Transfers | |
| From Trust & Agency Funds | 1,400. |
| **Subtotal of Revenues** | **$345,406.** |
| ***Unreserved Fund Balance (to reduce taxes)*** | $150,000. |
| ***Requested Overlay (RSA 76:6)*** | $10,000. |

## Summary Inventory of Valuation
## MS-1 for the Year 2003

| | *Assessed Totals Valuation* | |
|---|---|---|
| **Value of Land Only** | | |
| Current Use (16,887 acres) | $1,909,554. | |
| Residential Land (8,818 acres) | 21,408,550. | |
| Commercial (346 acres) | 348,450. | |
| **Total of Taxable Land** | | **$23,666,554.** |
| Tax Exempt & Non-Taxable Land (325 acres) | 661,400. | |
| | **Value of Buildings Only** | |
| Residential | $44,610,482. | |
| Manufactured | 3,499,900. | |
| Commercial | 801,918. | |
| **Total of Taxable Buildings** | | **$48,912,300.** |
| Tax Exempt & Non-Taxable Buildings | 1,281,400. | |
| Public Utilities (Electric) | 1,244,000. | |
| **Valuation Before Exemptions** | | **$73,822,854.** |
| Elderly Exemptions (16) | 240,000. | |
| **Total Exemptions** | | **240,000.** |
| **Net Valuation on Which the Tax Rate is Computed** | | **$73,582,854.** |
| **Less Public Utilities** | | **1,244,000.** |
| **Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed** | | **$72,338,854.** |

## Comparative Statement of Appropriations & Expenditures for 2003

| *Title* | *Appropriation* | *Reimbursements Receipts* | *Total Amount Available* | *Expenditures* | *Unexpended Balance* | *Overdraft* |
|---|---|---|---|---|---|---|
| Executive | $31,630. | | $31,630. | $32,239.65 | | $609.65 |
| Elections/Town Clerk | 18,000. | | 18,000. | 17,128.28 | 871.72 | |
| Financial Administration | 17,865. | | 17,865. | 17,793.82 | 71.18 | |
| Reappraisal Town Property | 10,000. | | 10,000. | 1,463.50 | 8,536.50 | |
| Legal Expenses | 5,000. | | 5,000. | 2,516.57 | 2,483.43 | |
| FICA and Medicare | 16,000. | | 16,000. | 18,077.25 | | 2,077.25 |
| Planning Board | 2,000. | | 2,000. | 1,877.43 | 122.57 | |
| General Government Buildings | 17,875. | | 17,875. | 19,155.59 | | 1,280.59 |
| Cemeteries | 3,000. | | 3,000. | 2,999.53 | .47 | |
| Insurance | 54,523. | | 54,523. | 51,432.34 | 3,090.66 | |
| Advertising & Regional Assoc. | 3,500. | | 3,500. | 2,812.00 | 688.00 | |
| Contingency | 2,000. | | 2,000. | 2,000.00 | 0 | |
| Police | 66,400. | *(plus $4,980 salary inc.)* | 71,380. | 68,134.30 | 3,245.70 | |
| Ambulance | 12,680. | | 12,680. | 7,128.77 | 5,551.23 | |
| Fire Department | 17,710. | | 17,710. | 17,660.52 | 49.48 | |
| Emergency Management | 100. | | 100. | 100.00 | 0 | |
| Forest Fire Warden | 800. | | 800. | 733.18 | 66.82 | |
| Highways & Streets | 234,650. | | 234,650. | 233,189.24 | 1,460.76 | |
| Street Lights | 3,000. | | 3,000. | 2,392.30 | 607.70 | |
| Solid Waste | 78,300. | | 78,300. | 75,583.80 | 2,716.20 | |
| Health & Mascoma Home | 5,000. | | 5,000. | 5,000.00 | 0 | |
| Public Assistance | 10,000. | | 10,000. | 15,902.06 | | 5,902.06 |
| Parks & Recreation | 7,500. | | 7,500. | 7,467.56 | 32.44 | |
| Library | 3,865. | | 3,865. | 3,925.04 | | 60.04 |
| Patriotic Purposes | 275. | | 275. | 0 | 275.00 | |
| Old Home Day | 300. | | 300. | 278.68 | 21.32 | |
| Interest on Tax Anticipation Note | 5,000. | | 5,000. | 3,044.51 | 1,955.49 | |
| | | | | | | |
| Capital Reserve Funds | 107,000. | | 107,000.00 | 107,000.00 | | |
| Dry Hydrants | | 3,089.00 | | | 3,089.00 | |
| Property Revaluation | | 104,000.00 | 64,986.43 | 62,918.41 | 2,068.02 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| Sargent Hill Bridge | 45,000. | 47,347.58 | 92,347.58 | 518,364.36 | 67,565.95 | |
| *(Received payment of $260,414.21 in October 2003)(Outstanding from State of N.H. - $139,837.79)* | | | | | | |
| Fire Department Grant | 16,000. | | 16,000.00 | 12,191.28 | 3,808.72 | |
| Fire Department Roof | | 1,500.00 | 1,500.00 | 0 | 1,500.00 | |
| Hazard Mitigation Grant | 3,250. | | 3,250.00 | 0 | 3,250.00 | |
| Highway Generator Grant | 12,607. | | 12,607.00 | 12,607.00 | 0 | |
| Recycling Efforts | | 436.50 | 436.50 | 50.17 | 386.33 | |
| Warrant Article #5 (Highway Repairs) | 20,000. | | 20,000.00 | 20,000.00 | 0 | |
| Warrant Article #11 (Compactor) | 5,300. | | 5,300.00 | 5,300.00 | 0 | |
| Warrant Article #12 (York Rake) | 5,500. | | 5,500.00 | 5,500.00 | 0 | |
| Warrant Article #13 | 1,200. | | 1,200.00 | 1,200.00 | 0 | |
| (West Central Behavioral Services) | | | | | | |
| Hazard Mitigation Grant | | 3,500.00 | 3,500.00 | 3,482.00 | 18.00 | |
| **Totals** | **$842,830.** | **$159,873.08** | **$965,580.51** | **$1,355,167.14** | **$113,532.39** | **$9,929.59** |

## STATEMENT OF APPROPRIATION
### Taxes Assessed for the Tax Year 2003

| | |
|---|---|
| GENERAL GOVERNMENT | |
| Executive | $31,630. |
| Elections/Town Clerk | 18,000. |
| Financial Administration | 17,865. |
| Reappraisal of Town Property | 10,000. |
| Legal Expenses | 5,000. |
| FICA & Medicare | 16,000. |
| Planning Board | 2,000. |
| General Government Buildings | 17,875. |
| Cemeteries | 3,000. |
| Insurance | 54,523. |
| Advertising and Regional Dues | 3,500. |
| Contingency | 2,000. |
| PUBLIC SAFETY | |
| Police (including salary increase of $4,980.) | 71,380. |
| Ambulance | 12,680. |
| Fire Department | 17,710. |
| Emergency Management | 100. |
| Forest Fire Warden | 800. |
| HIGHWAYS AND STREETS | |
| Highways Department | 234,650. |
| Street Lights | 3,000. |
| SANITATION | |
| Solid Waste | 78,300. |
| HEALTH | |
| Health Department | 400. |
| Mascoma Home Health | 4,600. |
| WELFARE | |
| General Assistance | 10,000. |
| CULTURE & RECREATION | |
| Parks & Recreation | 7,500. |
| Library | 3,865. |
| Patriotic Purposes | 275. |
| Old Home Day | 300. |
| DEBT SERVICE | |
| Interest on TAN (tax anticipation note) | 5,000. |
| CAPITAL OUTLAY | |
| Machinery, Vehicles & Equipment | 30,800. |
| Building Improvements | 0 |
| Improvements Other Than Buildings | 46,200. |
| OPERTING TRANSFERS OUT | |
| To Capital Reserve Fund | 107,000. |
| ***Total Appropriations*** | ***$815,953.*** |

**General Fund Balance Sheet**
**Grafton, New Hampshire**
**As of December 31, 2002**

| | | Beginning of Year | End of Year |
|---|---|---|---|
| A. | Assets | | |
| | a. Cash and equivalents | $1,098,643. | $1,029313. |
| | b. Taxes receivable | 239,329. | 223,398. |
| | c. Tax liens receivable | 104,330. | 132,235. |
| | **Total Assets** | **$1,442,302.** | **$1,384,946.** |
| B. | Liabilities and Fund Equity | | |
| | a. Due to other Governments (FICA) | | $4,835. |
| | b. Due to school districts | 613,919. | 556,987. |
| | **Total Liabilities** | **$613919.** | **561,822.** |
| | **Fund Equity** | | |
| | Reserve for encumbrances | $195,989. | 244,401. |
| | Unreserved fund balance | 632,394. | 575,723. |
| **Total Liabilities and Fund Equity** | | **$1,442,302.** | **$1,384,946.** |

**STATEWIDE ENHANCED EDUCATION TAX**
**WARRANT**
**FOR THE TAX YEAR 2004**

December 15, 2003

To the Selectmen or Assessors of **GRAFTON**

In accordance with the provisions of RSA 76:8, you are hereby required to assess the sum of **$221,407** for the 2004 Statewide Enhanced Education Tax. Per RSA 76:3, this amount is based on a uniform rate of $3.24/1000 of the 2002 equalized valuation without utilities in the amount of **$68,335,645**.

Barbara J. Robinson, Assistant Director, Community Services
State of New Hampshire Department of Revenue Administration

**Auditor's Certificate**
For Year 2003

This certifies that we have examined the records of the Selectmen's Office, Tax Collector, Town Clerk, Trustees of the Trust Fund, Cemetery Trustees, Library Trustees and Recreation Committee.

We conducted our examinations on a trial basis. However, we believe that the data we examined was sufficient to give an opinion about the accuracy of the records with the following exceptions:

We have learned that the ledger formerly kept by the Selectmen's Clerk was not maintained for the year 2003. Also, the receipt book from the Office of the Selectmen for the period March 5, 2003 through September 16, 2003 has not been provided to us. Therefore, we were unable to audit these accounts.

There is a discrepancy in the Treasurer's Report that has not been resolved as of the date of this report, but it will continue to be investigated.

In our opinion, with the exception of the missing documents and the discrepancy mentioned above, the accounts were substantially accurate.

State statutes provide that contracts and agreements executed during a budget year must be expended during that year. We have found several exceptions to this provision.

The Selectmen requested a special audit during the year. Our report is on file in the Selectmen's Office.

Elizabeth Conley
Margaret Emslie

**Town Clerk's Report**

| | | | |
|---|---|---|---|
| Autos | $152,584.50 | Marriage Licenses | 360.00 |
| Birth Certificates | 72.00 | Pages | 20.00 |
| Dog Fines | 50.00 | Pole Petitions | 10.00 |
| Dog Licenses | 1665.00 | Refunds | .62 |
| Dog Penalties | 11.00 | Titles | 770.00 |
| Election List Copies | 75.00 | UCCs | 560.00 |
| Federal Liens | 30.00 | UCC Searches | 50.00 |
| Filing Fees | 11.00 | Wetland Permits | 10.00 |
| Marriage Certificates | 173.00 | | |
| | | ***Total:*** | ***$156,402.12*** |

Bad Checks Total: $51.00 (deducted from deposits)

*Mary McDow, Town Clerk*

Treasurer's Report
Fiscal Year Ending December 31, 2003

Received from:

*Tax Collector:*

| | |
|---|---|
| Property Tax 2003 | $1,316,109.65 |
| Property Tax 2002 | 230,661.63 |
| Property Tax Interest 2002 | 15,478.93 |
| Property Tax 2001 | 39,288.72 |
| Property Tax Interest 2001 | 7,136.74 |
| Property Tax 2000 | 29,481.37 |
| Property Tax Interest 2000 | 9,417.96 |
| Property Tax 1999 | 7,171.11 |
| Property Tax Interest 1999 | 4,489.39 |
| Property Tax 1998 | 612.34 |
| Property Tax Interest 1998 | 527.12 |

| | |
|---|---|
| Yield Tax 2001 | 64.00 |
| Yield Tax Interest 2001 | 30.49 |
| Yield Tax 2002 | 363.77 |
| Yield Tax 2003 | 8,900.74 |
| Overpayments | 277.34 |
| Total | $1,670,011.30 |

*Town Clerk:*

| | |
|---|---|
| Auto Permits | $152,584.50 |
| Titles Autos | 770.00 |
| UCCs | 560.00 |
| Dog Licenses | 1,665.00 |
| Dog Penalties | 11.00 |
| Dog Fines | 50.00 |
| Marriage Licenses | 360.00 |
| Marriage Certificates | 173.00 |
| Birth Certificates | 72.00 |
| Filing Fees | 11.00 |
| Pole Petitions | 10.00 |
| Wetland Permits | 10.00 |
| Search | 50.00 |
| Copies | 75.00 |
| Refund Postage | .62 |
| Total | $156,402.12 |

*Selectmen:*

| | |
|---|---|
| Sale of Town Property | $1,835.59 |
| Sale of History Books | 700.00 |
| Sale of Town Property Transfer Station | 1,811.57 |
| Refunds | 5,620.01 |
| Fees | 1,903.31 |
| Perpetual Care | 1,000.00 |
| Trustees of Solid Waste | 8,789.84 |
| Trustees V.N.A. (Visiting Nurse Assoc.) | 2,500.00 |
| Rent of Town Property | 550.00 |
| Total | $24,710.32 |

*State of New Hampshire:*

| | |
|---|---|
| Sargent Hill Bridge | $260,414.21 |
| Highway Block Grant | 125,060.87 |
| Rooms & Meals Tax | 34,340.64 |
| Revenue Sharing | 10,596.00 |
| Hazard Mitigation Grant | 3,250.00 |
| Refund Forest Fire Training | 253.64 |
| Fire Department Grant | 16,000.00 |
| Highway Department Grant | 12,607.00 |
| Total | $462,522.36 |

*Treasurer:*

| | | |
|---|---|---|
| Transfer Money Market | $1,090,000.00 | |
| Checking Account Interest | 144.83 | |
| Total | **$1,090,144.33** | |

Received From:

| | | |
|---|---|---|
| Balance January 1, 2003 | $608,174.37 | |
| Tax Collector | | 1,670,011.30 |
| Town Clerk | 156,402.12 | |
| Selectmen | 24,710.32 | |
| State of New Hampshire | 462,522.36 | |
| Treasurer | 1,090,144.33 | |
| Adjustment | (205.47) | |
| Total Receipts for 2003 | $4,011,759.33 | |
| Less Selectmen's Orders Paid | 3,488,792.96 | |
| Balance December 31, 2003 | **$522,966.37** | |

## Treasurer's Report
## Money Market Account

| | | |
|---|---|---|
| Balance January 1, 2003 | $416,906.31 | |
| Deposit from Checking Account | | 425,000.00 |
| Interest Earned 2003 | | 4,648.32 |
| TAN Loan (Tax Anticipation Note) | 350,000.00 | |
| Total | $1,196,554.63 | |
| Transfer from Checking Account | | 1,090,000.00 |
| Balance December 31, 2003 | **$106,554.63** | |

June L. Burrington, Treasurer

## Treasurer's Report
## Recreation Revolving Account

Payments:

| | |
|---|---|
| Telstar Fireworks | $1,000.00 |
| Keary Morse | 47.87 |
| Tammy Bailey | 249.87 |
| The Country Chronicle | 42.00 |

| | |
|---|---|
| Andrew Collins | 45.00 |
| Canaan Hardware | 13.18 |
| Mary McDow | 64.46 |
| Curious Creatures | 250.00 |
| Heartfelt Music | 500.00 |
| Jester Jiggs | 375.00 |
| Robert Rudder | 150.00 |
| Skate Board Park Commission | 600.00 |
| Grafton Country Store | 17.00 |
| Canaan Hardware | 127.26 |
| Total | $3,481.64 |

| | |
|---|---|
| Balance January 1, 2003 | $3,454.01 |
| Deposits | 2,302.86 |
| Total | 5,756.87 |
| Payments | 3,481.64 |
| Balance December 31, 2003 | $2,275.23 |

**Treasurer's Report**
**Rails-to-Trails Account**

| | |
|---|---|
| **Balance January 1, 2003** | **$778.54** |
| Payment | |
| Friends Northern Railroad | 778.54 |
| **Balance December 31, 2003** | **0** |

*June Burrington, Treasurer*

## Tax Collector's Report
## For the Municipality of Grafton Year Ending 2003

| UNCOLLECTED TAXES – Beg of Year* | DEBITS for Year 2002 | PRIOR LEVIES 2002 |
|---|---|---|
| Property Taxes | | $218,965.81 |
| Resident Taxes | | |
| Land Use Change | | |
| Yield Taxes | | 2,632.13 |
| Excavation Tax @$.02/yd | | |
| Utility Charges | | |

| TAXES COMMITTED THIS YEAR | DEBITS for Year 2002 | PRIOR LEVIES 2002 |
|---|---|---|
| Property Taxes | $1,594,695.00 | |
| Resident Taxes | | |
| Land Use Change | | |
| Yield Taxes | 11,807.77 | |
| Excavation Tax @$.02/yd | | |
| Utility Charges | | |

| OVERPAYMENT | DEBITS for Year 2002 | PRIOR LEVIES 2002 |
|---|---|---|
| Property Taxes | 277.34 | |
| Resident Taxes | | |
| Land Use Change | | |
| Yield Taxes | | |
| Excavation Tax @$.02/yd | | |
| | | |
| Interest – Late Tax | | 1,5193.34 |
| Resident Tax Penalty | | |
| TOTAL DEBITS | **$1,606,780.11** | **$236,791.28** |

| REMITTED TO TREASURER | LEVY FOR YEAR 2003 | LEVIES FOR 2002 |
|---|---|---|
| Property Taxes | $1,316,109.65 | $129,784.44 |
| Resident Taxes | | |
| Land Use Change | | |
| Yield Taxes | 8,900.74 | 363.77 |
| Interest (include lien conversion) | | 15,193.34 |
| Penalties | | |
| Excavation Tax @$.02/yd | | |
| Utility Charges | | |
| Conversion to Lien (principal only) | | 89,181.37 |
| DISCOUNTS ALLOWED | | |

| ABATEMENTS MADE | LEVY FOR YEAR 2003 | LEVIES FOR 2002 |
|---|---|---|
| Property Taxes | $5,325.60 | |
| Resident Taxes | | |
| Land Use Change | | |
| Yield Taxes | | |
| Excavation Tax @$.02/yd | | |
| Utility Charges | | |
| Overpayments | 277.34 | |
| CURRENT LEVY DEEDED | | |

| UNCOLLECTED TAXES | END OF YEAR | FOR YEAR 2002 |
|---|---|---|
| Property Taxes | $273,259.75 | |
| Resident Taxes | | |
| Land Use Change | | |
| Yield Taxes | 2907.03 | 2,268.36 |
| Excavation Tax @$.02/yd | | |
| Utility Charges | | |
| **TOTAL CREDITS** | **$1,606,780.11** | **$236,791.28** |

| | DEBITS | | | |
|---|---|---|---|---|
| | 2002 Levies | | Prior Levies | |
| | | 2001 | 2000 | 1999 |
| Unredeemed Liens Bal @ Beg of Fiscal Yr | | $79,768.52 | $36,160.21 | $14,806.32 |
| Liens Executed During Fiscal Yr | $100,106.37 | | | |
| Interest & Costs Collected (After Lien Execution) | 302.85 | 7,128.96 | 9,422.06 | 4,475.81 |
| **TOTAL DEBITS** | **$100,409.22** | **$86,897.48** | **$45,582.27** | **$19,282.13** |

| REMITTED TO TREASURER | CREDITS 2002 Levies | | Prior Levies | |
|---|---|---|---|---|
| | | 2001 | 2000 | 1999 |
| Redemptions | $12,678.56 | $39,114.72 | $28,709.05 | $7,134.69 |
| Interest & Costs Collected (After Lien Execution) | 302.85 | 7,128.96 | 9,422.06 | 4,475.81 |
| Abatements of Unredeemed Taxes | 292.13 | | | |
| Liens Deeded to Municipality | | | | |
| Unredeemed Liens Balance End of Year | 87,135.68 | 40,653.80 | 7,451.16 | 7,671.63 |
| **TOTAL CREDITS** | **$100,409.22** | **$86,897.48** | **$45,582.27** | **$19,282.13** |

Donna Dugan, Tax Collector
February 4, 2004

**Department of Revenue Administration**
**2003 Tax Rate Calculation**
**TOWN/CITY: GRAFTON**

| | | | | |
|---|---|---|---|---|
| Gross Appropriations | $810,973. | | | |
| Less: Revenues | 495,406. | | | |
| Less: Shared Revenues | 4,976. | | | |
| Add: Overlay | 10,300. | | | |
| War Service Credits | 11,800. | | | |
| Net Town Appropriation | | $332,691. | | |
| Special Adjustment | | 0 | | |
| Approved Town/City Tax Effort | | | $332,691. | **Town Rate $4.52** |

**SCHOOL PORTION**

| | | | | |
|---|---|---|---|---|
| Net Local School Budget (Gross Approp. - Revenue | | 0 | | |
| Regional School Apportionment | | 1,752,171. | | |
| Less: Adequate Education Grant | | (585,924) | | |
| State Education Taxes | | (264,250) | | |
| Approved School(s) Tax Effort | | | $901,997. | **Local School Rate $12.26** |

**STATE EDUCATION TAXES**

| | | | | |
|---|---|---|---|---|
| Equalized Valuation (no utilities) x | | $4.92 | | |
| $53,709,316 | | | $264,250. | |
| Divide by Local Assessed Valuation (no utilities) | | | | **State School Rate** |
| $72,338,854. | | | | **$3.65** |
| Excess State Education Taxes to be Remitted to State | | | | |
| Pay to State → | | 0 | | |

**COUNTY PORTION**

| | | | | |
|---|---|---|---|---|
| Due to County | | $105,056. | | |
| Less: Shared Revenues | | (748.) | | |
| Approved County Tax Effort | | | $104,308. | **County Rate $1.42** |
| Total Property Taxes Assessed | | | $1,603,246. | **Total Rate $21.85** |
| Less: War Service Credits | | | (11,800.) | |
| Add: Village District Commitment(s) | | | 0 | |
| Total Property Tax Commitment | | | **$1,591,466.** | |

**PROOF OF RATE**

| | Net Assessed Valuation | Tax Rate | Assessment |
|---|---|---|---|
| State Education Tax (no utilities) | $72,338,854. | $3.65 | $264,250. |
| All Other Taxes | $73,582,854. | $18.20 | $1,338,996. |
| | | | $1,603,246. |

**Detailed Report of Expenditures**
**By Department**
**2003**

***ADVERTISING & REGIONAL DUES***

| | | |
|---|---|---|
| Mary McDow | Purchase of Computer and equipment) | 225.00 |
| New England Assoc of City & Town Clerks | Membership Dues | 35.00 |
| New Hampshire Assoc of Assessors | Membership Dues | 20.00 |
| New Hampshire City & Town | Membership Dues | 20.00 |
| New Hampshire Tax Collector's Assoc. | Membership Dues | 20.00 |
| Upper Valley Lake Sunapee Regional Planning | Membership Dues | 1,092.00 |
| Upper Valley Senior Citizens Council | Membership Dues | 1,400.00 |
| | **Total** | **$2,812.00** |

***AMBULANCE***

| | | |
|---|---|---|
| AT & T | Telephone | 29.96 |
| Bonnie J. Haubrich | Reimbursement (fuel & supplies) | 162.33 |
| Boundtree | Supplies | 1,008.02 |
| Evans Group, Inc. | Fuel | 402.52 |
| Frank's Services | Repairs | 2,092.10 |
| John Babiarz | Reimbursement (Fuel) | 20.00 |
| Merriam Graves | Supplies | 461.69 |
| Moore Medical Corp. | Supplies | 337.60 |
| Motorola | Radio Repairs | 234.00 |
| New London Hospital | Laboratory Testing | 85.00 |
| Ossipee Mt. Electronics | Radio Repairs | 64.39 |
| Postmaster of Grafton | PO Box Rental | 24.00 |
| Rich Blair | Reimbursement for Training | 150.00 |
| Sandi Pierson | Reimbursements (Training & Supplies) | 218.87 |
| Stephanie Sudrabin | Reimbursement for Training | 45.00 |
| Stonehearth Open Learning | Training | 550.00 |
| Town of Hanover | Dispatch Fees | 944.59 |
| Verizon | Telephone | 298.70 |
| | **Total** | **$7,128.77** |

***CEMETERY DEPARTMENT***

| | | |
|---|---|---|
| Canaan Hardware | Supplies and Parts | 573.82 |
| Catherine Mulholland | Wages | 99.00 |
| Cote & Reney Lumber Co., Inc. | Lumber | 96.49 |
| Edward Grinley | Cemetery Agent Stipend | 300.00 |
| John Bassett | Mower | 229.22 |
| Jonathan Psota | Wages | 100.00 |
| Justina Vasquezi | Wages | 212.00 |
| Leonard Kantowski | Wages | 128.00 |
| Nathan Coronis | Wages | 144.00 |
| Neil Kampen | Wages | 616.00 |
| Sandra Pierson | Truck Rental | 14.00 |
| Scott Smith | Wages | 261.00 |
| William Clough | Wages | 226.00 |
| | **Total** | **$2,999.53** |

*CONTINGENCY*

| | | |
|---|---|---|
| Dell Marketing | Computer (Treasurer) | 599.00 |
| Mary McDow | Computer and equipment | 829.40 |
| Staples Credit Plan | Supplies and Copying | 571.60 |
| | **Total** | **$2,000.00** |

*ELECTION & TOWN CLERK*

| | | |
|---|---|---|
| AT & T | Telephone | 18.87 |
| Bonnie J. Haubrich | Moderator Stipend | 60.00 |
| BMSI | Computer Software | 1,550.00 |
| Cherie Mylott | Mileage Reimbursement | 22.40 |
| Cherie Mylott | Deputy Clerk Salary and Fees | 2,130.00 |
| CPI Printing | Town Clerk Report | 46.67 |
| Debra Clark | Meeting | 60.00 |
| Gerald Collins | Asst Moderator Stipend | 60.00 |
| LHS Associates | Computer Program (Elections) | 1,789.39 |
| Louise Gallup | Ballot Clerk Stipend | 50.00 |
| Margaret Emslie | Supervisor of Checklist Salary | 41.20 |
| Marguerite Conley | Supervisor of Checklist Salary | 108.15 |
| Mary Johnston | Ballot Clerk Stipend | 50.00 |
| Mary McDow | Salary | 2,789.00 |
| Mary McDow | Fees | 5,176.00 |
| Mary McDow | Supplies and Meeting Reimb. | 465.90 |
| Mary Richard | Ballot Clerk Stipend | 50.00 |
| Mary Warren | Supervisor of Checklist Salary | 97.85 |
| New Hampshire City & Town | Subscription | 25.00 |
| New Hampshire Town Clerk Assoc. | Membership Dues | 100.00 |
| Postmaster of Grafton | Postage | 386.50 |
| Quill Corp. | Supplies | 25.84 |
| Sandi Pierson | Minute Taker (Deliberative Session) | 72.00 |
| Staples Credit Plan | Supplies and Copying | 527.15 |
| The Country Chronicle | Advertising | 148.00 |
| The Mount Washington Hotel & Resort | Conference | 560.00 |
| Treasurer, State of NH | Town Clerk Reporting Fees | 543.00 |
| Upper Valley Lake Sunapee Regional Planning | Dues | 9.00 |
| Verizon | Telephone | 166.36 |
| | **Total** | **$17,128.28** |

*EMERGENCY MANAGEMENT*

| | | |
|---|---|---|
| John Knott, III | Stipend | $100.00 |
| | **Total** | **$100.00** |

*EXECUTIVE*

| | | |
|---|---|---|
| AT & T | Telephone | 394.27 |
| Associated Supplies | Ink Cartridges | 222.49 |
| Barbara Zannini | Minute Taker | 150.00 |
| Bonnie J. Haubrich | Salary | 3,381.50 |
| Dorothy Campbell | Minute Taker | 24.00 |
| Frank Neufell | Salary | 2,000.00 |
| G. Neil | Forms | 42.99 |
| Jennie Joyce | Salary (Selectman, Asst. Clerk And Revaluation Data Entry) | 4,069.60 |
| Judy Shore | Reimbursement for Supplies | 48.92 |
| Judy Shore | Salary | 6,228.30 |
| June Burrington | Refund for On Line Services | 169.00 |
| Lexis Publishing | RSA Publications | 319.25 |

| | | |
|---|---|---|
| Mascoma Savings Bank | Petty Cash | 50.00 |
| Matthew Bender & Co., Inc. | Publications | 316.66 |
| Pamela Grinley | Salary | 5,340.95 |
| Pamela Grinley | Minutes | 88.00 |
| Pamela Grinley | Secretarial Svcs – Town Report | 1,700.00 |
| Postmaster of Grafton | Postage | 810.50 |
| Quill Corp. | Supplies | 671.84 |
| Real Data Corp. | Real Estate Grantor Index | 20.00 |
| Renaissance Florals, Inc. | Bereavement Acknowledgements | 95.00 |
| Sandi Pierson | Minute Taker | 102.00 |
| Staples Credit Plan | Supplies and Printing of Town Report | 2,073.13 |
| Steve Darrow | Salary | 2,000.00 |
| The NH Labor Law Poster Service | Posters | 65.25 |
| Upper Valley Lake Sunapee Regional Planning | Annual Dues | 9.00 |
| Valley News | Advertising | 99.60 |
| Verizon | Telephone | 1,835.40 |
| | **Total** | **$32,327.65** |

***FICA AND MEDICARE***

| | | |
|---|---|---|
| | FICA | 14,219.43 |
| | Medicare | 3,835.88 |
| | **Total** | **$18,055.31** |

***FINANCIAL ADMINISTRATION***

| | | |
|---|---|---|
| Anson Smith | Trustee of Trust Fund Stipend | 300.00 |
| Bonnie J. Haubrich | Reimbursement for supplies | 11.69 |
| Brenda Perkins | Trustee of Trust Fund Stipend | 50.00 |
| Donna Dugan | Tax Collector Salary | 2,370.00 |
| Donna Dugan | Tax Collector Fees | 5,624.00 |
| Donna Dugan | Supplies | 158.49 |
| Elizabeth Conley | Reimbursement for supplies | 78.49 |
| June Burrington | Treasurer Salary | 3,500.00 |
| June Burrington | Tax Forms and Envelopes | 38.88 |
| Lisa Guaraldi | Trustee of Trust Fund Stipend | 300.00 |
| Margaret Emslie | Auditor Salary | 172.53 |
| Margaret Emslie | Postage Reimbursement | 1.85 |
| Mary McDow | Purchase of Computer and equipment | 1,354.03 |
| Mascoma Savings Bank | Stop Payment | 20.00 |
| New Hampshire Municipal Assoc. | Training | 54.00 |
| Plymouth Village Water & Sewer | Annual Sewer Usage Fee | 100.00 |
| Postmaster of Grafton | Postage | 1,020.25 |
| Registry of Deeds | Registry Fees | 286.79 |
| Rosalie Babiarz | Postage Reimbursement | 7.81 |
| Stamp Fulfillment | Envelopes for Tax Collector | 624.85 |
| The Country Chronicle | Advertising | 320.00 |
| Trustees of the Trust Funds | Perpetual Care | 800.00 |
| United States Treasury | Federal Tax Due | 500.16 |
| William Demers | Veteran Exemption Refund | 100.00 |
| | **Total** | **$17,793.82** |

***FIRE DEPARTMENT***

| | | |
|---|---|---|
| 1st Responder | Magazine Subscription | 75.00 |
| AT & T | Telephone | 29.96 |
| Brownie's Auto Parts | Parts | 132.68 |
| Chief Supply | Supplies | 259.89 |

| | | |
|---|---|---|
| Christopher Williams, Chief | Reimbursement for Supplies | 268.88 |
| Dingee Machine Co. | Foam Unit, SBCA holders, etc. | 9,010.00 |
| Evans Motor Fuels | Fuel | 33.46 |
| Frank's Services | Repairs and Inspections | 325.50 |
| Grafton Country Store | Fuel | 182.56 |
| Hampshire Fire | Fire Extinguishers | 160.25 |
| Heiman Fire Equipment | Supplies | 844.95 |
| Michelle Braley | Reimbursement of Supplies | 463.01 |
| Motorola | Radio Repairs | 150.00 |
| Municipal Emergency Services | Supplies | 324.50 |
| New Hampshire Division of Fire Standards | Training | 222.00 |
| New Hampshire Assoc. of Fire Chiefs | Membership Dues | 50.00 |
| Ossipee Mt. Electronics | Radio Repairs | 325.89 |
| Postmaster of Grafton | PO Box Rental | 24.00 |
| R.P. Johnson & Son | Supplies | 16.18 |
| Stonehearth Open Learning | Training | 1,696.55 |
| The First Signs | Property Labels | 63.00 |
| Town of Hanover | Dispatch Fees | 944.59 |
| Treasurer, State of NH | Criminal Background Check | 30.00 |
| Tri-State Fire Protection | SCBA Hydro Testing | 305.10 |
| UVRESA | Annual Dues | 50.00 |
| Verizon | Telephone | 298.70 |
| WS Darley | Equipment | 1,373.87 |
| | **Total** | **$17,660.52** |

***FOREST FIRE DEPARTMENT***

| | | |
|---|---|---|
| Christopher Williams | Services | 31.26 |
| Kenneth Cushing | Services | 97.46 |
| Michelle Braley | Services | 27.03 |
| Paul Gove | Services and Mileage | 474.09 |
| Richard Braley | Services | 27.03 |
| Richard Williams | Services | 31.26 |
| Roger Prentice | Services | 18.02 |
| William Clough | Services | 27.03 |
| | **Total** | **$733.18** |

***GENERAL GOVERNMENT BUILDINGS***

| | | |
|---|---|---|
| Adam Grinley | Snow Removal | 145.00 |
| AT & T | Telephone | 80.17 |
| All Secure Locks | Replacement locks | 427.20 |
| Amerigas | Propane | 1048.37 |
| Bonnie J. Haubrich | Reimbursement for Keys | 6.36 |
| Canaan Hardware | Parts and Supplies | 88.86 |
| D & L Property | Repairs | 775.00 |
| Dead River | Heat | 777.11 |
| Dennis Stone | Furnace Repairs | 35.00 |
| Fred Fuller Oil Co. | Fuel | 4,881.97 |
| Hampshire Fire | Fire Extinguishers | 63.30 |
| David Roberts | Mowing and Custodial Services | 1,651.00 |
| Irene Roberts | Custodial Services | 60.00 |
| Lee Bailey | Repairs | 100.00 |
| Louise Gallup | Superintendent Stipend & Shoveling | 540.00 |
| Mike Sforza | Reimbursement for Supplies | 19.98 |
| Public Service of New Hampshire | Electricity | 5,474.75 |
| Rainman Construction | Building Repairs | 2,605.00 |

| | | |
|---|---|---|
| Verizon | Telephone | 616.52 |
| | **Total** | **$19,395.59** |
| ***GRAFTON COUNTY*** | | |
| Grafton County | Taxes | 105,056.00 |
| | **Total** | **$105,056.00** |
| ***HEALTH AGENCY*** | | |
| John Knott, III | Salary | 400.00 |
| Mascoma Home Health | Annual Dues | 4,600.00 |
| | **Total** | **$5,000.00** |
| ***HIGHWAY DEPARTMENT*** | | |
| AT & T | Telephone | 340.51 |
| Airgas East | Welding Supplies & Contracts | 766.99 |
| Alltex | Uniforms | 2,736.84 |
| Atlantic | Signs | 82.78 |
| BB Chain | Chains | 7,388.45 |
| Barker Steel | Steel | 42.12 |
| Better Roads | Subscription | 24.00 |
| Blaktop | Cold & Hot Patch & Hot Top | 4,198.05 |
| Brownie's Auto Parts | Parts | 1,269.75 |
| Camerota Truck Parts | Parts & Repair | 2,150.00 |
| Canaan Hardware | Parts and Supplies | 196.99 |
| Cargill, Inc. | Road Salt | 5,736.82 |
| Choicepoint | Drug Testing | 160.00 |
| Claremont Ford | Parts | 35.00 |
| Dartmouth-Hitchcock Medical Center | DOT Physical | 225.00 |
| Dimond Auto Glass | Glass Replacement | 130.00 |
| Donbeck Sales | Parts | 1,705.55 |
| Douglas Dimond | Wages | 24,752.80 |
| Evans Motor Fuels | Diesel Fuel | 13,738.98 |
| E.W. Sleeper | Parts | 380.52 |
| Flanders & Patch | Parts | 377.54 |
| Frank's Services | Dozer Rental & Inspection | 1,702.50 |
| Fred and Joyce Truman | Well Replacement | 3,000.00 |
| Frederick Duefield | Salary | 6,346.12 |
| Freightliner | Parts | 1,454.77 |
| Gary F. Chamberlain | Electrical Repairs | 301.18 |
| Grafton Country Store | Gasoline | 795.70 |
| Granite State Mineral | Road Salt | 3,506.51 |
| Hampshire Fire | Fire Extinguishers Inspection | 174.00 |
| Hirsch's Clothing | Footware | 300.00 |
| Howard P. Fairfield | Parts | 7,388.23 |
| Hubert's Clothing | Footware | 300.00 |
| Jordan's Equipment | Parts | 4,966.79 |
| Joseph Braley | Wages | 10,730.42 |
| Kibby Equipment | Parts | 819.33 |
| Lane-Ballston | Culverts | 3,307.10 |
| Michele Gallup | Mailbox Replacement | 21.30 |
| Munce's Superior | Oil | 866.97 |
| New Hampshire Motor Transport | Drug Program Membership | 80.00 |
| New Hampshire Municipal Assoc. | Road Agent Assoc Dues | 20.00 |
| New Hampshire Municipal Truck | Parts | 2,852.97 |
| New Hampshire Public Works Mutual Aid | Membership Dues | 50.00 |
| Occupational Health Services | Drug Testing | 244.00 |

| | | |
|---|---|---|
| Paul Jalbert | Reimbursement for Supplies | 10.00 |
| Paul Jalbert | Wages | 31,252.79 |
| Phelps Construction | Sand and Gravel | 10,937.50 |
| Powerplan | Parts & Repairs | 6,030.91 |
| R.P. Johnson & Son | Generator Shed Bldg Supplies | 657.33 |
| Razor Hill Excavation | Rental & Well Cover | 460.00 |
| Richard Corliss | Eyeglasses | 64.95 |
| Richard Corliss | Wages | 24,091.66 |
| Robert Bassett | Plate Reimbursement | 7.50 |
| Robert Bassett | Salary | 24,600.74 |
| Ro-Brand Products | Parts | 56.13 |
| S.G. Reed Truck Service | Parts and Repairs | 4,542.56 |
| Sabil & Sons | Parts | 1,429.50 |
| Sanel Auto Parts | Parts | 1,497.98 |
| Shaker Valley Auto | Parts | 199.82 |
| Staples Credit Plan | Supplies and Copying | 25.49 |
| Stephen Tracy | Wages | 2,862.00 |
| TC Heavy Equipment | Parts | 525.00 |
| Texas Refinery | Oil & Grease | 774.74 |
| Treasurer , State of NH | Boiler Inspection & Air Compressor | 160.00 |
| Verizon | Telephone | 711.95 |
| WaveComm Paging | Motorola Radio Antenna | 852.75 |
| Vincent McDow, III | Wages | 376.60 |
| Wild Meadow Auto Body | Truck Repairs | 350.00 |
| Wilson Tire, Inc. | Tires | 5,044.76 |
| | **Total** | **$233,189.24** |

***INSURANCE***

| | | |
|---|---|---|
| HealthTrust | Health Insurance | 23,793.37 |
| New Hampshire Municipal Assoc, PLIT | Property/Fleet Insurance | 18,220.80 |
| Primex | Workers' Compensation | 9,418.17 |
| | **Total** | **$51,432.34** |

***LEGAL EXPENSES***

| | | |
|---|---|---|
| Mitchell & Bates | Legal Fees | 2,516.57 |
| | **Total** | **$2,516.57** |

***LIBRARY***

| | | |
|---|---|---|
| AT & T | Telephone | 45.51 |
| Mary Gove | Salary | 2,098.14 |
| Myrtle Cooper | Salary | 567.00 |
| Paul Gove | Plowing and Maintenance | 300.00 |
| The Dartmouth Bookstore | Books | 529.40 |
| Verizon | Telephone | 384.99 |
| | **Total** | **$3,925.04** |

***MASCOMA SCHOOL DISTRICT*** **(School Payments)**

| | | |
|---|---|---|
| | **Total** | **$1,140,109.50** |

***MONEY MARKET DEPOSITS***

| | | |
|---|---|---|
| | **Total** | **$425,000.00** |

***OLD HOME DAY***

| | | |
|---|---|---|
| George Perry | Entertainment | 100.00 |
| John Conkey | Tent Rental | 100.00 |
| Mary McDow | Supplies | 39.80 |
| Pamela Grinley | Supplies | 38.88 |
| | **Total** | **$278.68** |

### *PARKS & RECREATION DEPARTMENT*

| | | |
|---|---|---|
| Albert Grigas | Supplies | 175.30 |
| Cardigan Mountain School | July Celebration Expense | 41.55 |
| David Roberts | Mowing and Rubbish Removal | 1,300.00 |
| Grafton Country Store | Supplies | 180.52 |
| Lana Evans | Reimbursement for Supplies | 99.38 |
| Merriam Graves | Tank Rental | 45.00 |
| New Hampshire Dept of Environmental Svcs | Water Testing | 40.00 |
| Postmaster of Grafton | Postage | 16.65 |
| Ron's Johns | Portable Toilet Rental | 885.00 |
| Telstar Display Fireworks, Inc. | Fireworks | 4,500.00 |
| The Country Chronicle | Advertising | 108.00 |
| Valley News | Advertising | 76.16 |
| | **Total** | **$7,467.56** |

### *PATRIOTIC PURPOSES*

| | | |
|---|---|---|
| | **Total** | **0** |

### *PLANNING BOARD*

| | | |
|---|---|---|
| Barbara Zannini | Postage and Supply Reimb. | 48.48 |
| Barbara Zannini | Minute Taker Salary | 1,231.20 |
| Bradford Grange | Refund | 29.57 |
| Catherine Mulholland | Postage Reimbursement | 9.44 |
| Erin Darrow | Supply Reimbursement | 39.78 |
| Gnomon Copy | Copies | 22.95 |
| New Hampshire Municipal Assoc. | Town & City Subscriptions | 87.00 |
| Registry of Deeds | Registry Fees | 52.00 |
| Staples Credit Plan | Supplies and Copying | 157.17 |
| Upper Valley Lake Sunapee Regional Planning | Fees and Subscriptions | 69.00 |
| Valley News | Advertising | 130.84 |
| | **Total** | **$1,877.43** |

### *POLICE DEPARTMENT*

| | | |
|---|---|---|
| AT & T | Telephone | 524.28 |
| Andrew Ware | Salary | 44.00 |
| Barker Steel | Steel | 18.15 |
| Brownie's Auto Parts | Parts | 57.18 |
| Chief Supply | Supplies | 108.98 |
| CMI, Inc. | Supplies | 273.08 |
| Crimestar | Computer License & Support Fee | 1,870.00 |
| Ellen Wilson | Salary | 1,310.00 |
| Evans Motor Fuels | Fuel | 143.72 |
| Frank's Services | Repairs, Parts & Inspections | 3,219.95 |
| Gall's Inc. | Supplies | 330.90 |
| Grafton Country Store | Fuel | 1,913.19 |
| Grafton County Sheriff's Department | Dispatch Fees | 6,496.00 |
| Hampshire Fire | Fire Extinguishers | 160.00 |
| Jane Kenyon | Matron Salary | 24.00 |
| Jennifer Kamorowski | Salary | 91.00 |
| Lexis Publishing | RSA Publications | 319.25 |
| Lower Grafton County | Prosecutor Reimbursement | 2,500.00 |
| Matthew Wilson | Salary | 91.00 |
| Merle Kenyon | Reimbursement for Supplies | 48.00 |
| Merle Kenyon | Salary | 33,000.00 |
| Mt. Washington Hotel & Resort | Conference | 375.00 |
| National Imprint Corp. | Child Identification Kit | 144.64 |

| | | |
|---|---|---|
| New Hampshire Assoc of Chief of Police | Membership Dues | 100.00 |
| New Hampshire Retirement | Retirement Contribution | 1,652.39 |
| Norman Daigneault | Salary | 3,300.00 |
| Postmaster of Grafton | PO Box Rental | 24.00 |
| Public Safety Center, Inc. | Supplies | 57.82 |
| Richard Braley | Supplies | 66.98 |
| Russell Poitras | Salary | 1,413.50 |
| Smith & Wesson | Ammunition | 60.94 |
| Staples Credit Plan | Supplies and Copying | 244.15 |
| State of New Hampshire | Law Books | 119.00 |
| Stonehearth Open Learning | Training | 100.00 |
| Treasurer, State of NH | Equipment | 60.00 |
| Upper Valley Humane Society | Animal Control | 585.00 |
| Verizon | Telephone | 1,853.86 |
| WaveComm | Paging Fees | 107.10 |
| Wilson Tire, Inc. | Tires | 347.24 |
| | **Total** | **$63,154.30** |
| ***PROPERTY REAPPRAISAL*** | | |
| BMSI | Computer Software | 1,063.50 |
| New England Municipal Consultants | Assessing Fees | 400.00 |
| | **Total** | **$1,463.50** |
| ***PROPERTY REVALUATION*** | | |
| BMSI | Computer Software | 1,650.00 |
| Jennie Joyce | Data Entry | 364.00 |
| Pamela Grinley | Data Entry | 1,370.00 |
| Pathway Consultants | Maps | 2,447.91 |
| Patriot Properties | Assessing Fees | 57,086.50 |
| | **Total** | **$62,918.41** |
| ***PUBLIC ASSISTANCE*** | | |
| Case #1 | | 910.00 |
| Case #2 | | 6,918.24 |
| Case #3 | | 700.00 |
| Case #4 | | 1,005.98 |
| Case #5 | | 498.07 |
| Case #6 | | 411.00 |
| Case #7 | | 250.00 |
| Case #8 | | 1,683.23 |
| Case #9 | | 418.03 |
| Case #10 | | 1,325.00 |
| Case #11 | | 20.00 |
| Case #12 | | 379.33 |
| Marian Morse | Salary | 1,250.00 |
| Staples Credit Plan | Supplies and Copying | 133.18 |
| | **Total** | **$15,902.06** |
| ***RECYCLING EFFORTS*** | | |
| Gretchen Renee | Supplies | 50.17 |
| | **Total** | **$50.17** |
| ***REFUNDS*** | | |
| Cynthia Hackett | Release of Property | 7,393.53 |
| Dana Rose | Timber Tax | 524.36 |
| David Armstrong | Property Tax Abatement | 63.00 |
| Douglas Carpenter | Property Tax Abatement | 175.72 |
| Evans Tree Service | Auto Registration Refund | 15.00 |

| | | |
|---|---|---|
| Homecomings | Property Tax Overpayment | 2,046.00 |
| Mary McDow | Fee Overpayment | 10.00 |
| McWilson Warren | Property Tax Overpayment | 60.00 |
| Sharon Gallagher | Property Tax Abatement | 2,113.72 |
| Transamerica | Property Tax Overpayment | 463.12 |
| Thomas Wright | Property Tax Abatement | 98.00 |
| Todd Baravalle | Property Tax Abatement | 166.00 |
| Wayne Nichols | Property Tax Abatement | 8.00 |
| | **Total** | **$13,136.45** |

***SARGENT HILL BRIDGE***

| | | |
|---|---|---|
| H.E. Bergeron | Engineering Fees | 45,742.11 |
| Hansen Construction | Bridge Construction | 467,698.25 |
| New Hampshire Dept of Environmental Svcs | Water Testing | 424.00 |
| Randel & Bonnie J. Haubrich | Permanent Easement | 1,500.00 |
| Stephen & Stephanie Sudrabin | Temporary Easement | 3,000.00 |
| | **Total** | **$518,364.36** |

***SOLID WASTE***

| | | |
|---|---|---|
| AT & T | Telephone | 259.28 |
| All State Poly | Rubbish Bags | 293.92 |
| All Waste Services | Hauling and Tipping Fees | 13,638.66 |
| Arrow Equipment | Furnace Repair | 264.00 |
| Atlantic | Parts | 84.00 |
| Grafton Country Store | Fuel | 23.74 |
| Canaan Hardware | Parts and Supplies | 98.79 |
| Edward Grinley | Salary | 9,169.23 |
| Frank's Services | Repairs | 181.25 |
| Harry Camber | Repairs | 20.00 |
| Kevin Bolash | Welding Repairs | 674.50 |
| New England Resource Recovery Assoc. | Hauling Fees | 3,352.14 |
| New Hampshire Dept of Environmental Svcs | Water Testing | 17.00 |
| Northeast Waste Services | Hauling Fees | 36,835.07 |
| Rudi Horn | Salary | 1,243.92 |
| Scott Smith | Mileage | 60.36 |
| Scott Smith | Salary | 4,804.38 |
| Treasurer, State of NH | Equipment | 50.00 |
| Twin State Door | Repairs | 137.00 |
| Verizon | Telephone | 375.02 |
| Wesley Joyce, Sr. | Salary | 4,033.74 |
| | **Total** | **$75,616.00** |

***STREET LIGHTS***

| | | |
|---|---|---|
| New Hampshire Electric Co-op | Street Lights | 284.88 |
| Public Service of New Hampshire | Street Lights | 2,107.42 |
| | **Total** | **$2,392.30** |

***TAN* (Tax Anticipation Note)**

| | | |
|---|---|---|
| Mascoma Savings Bank | Loan Payment | 350,000.00 |
| Mascoma Savings Bank | Interest on TAN | 3,044.51 |
| | **Total** | **$353,044.51** |

***TAX SALES***

| | | |
|---|---|---|
| | Tax Sale Liens | 100,106.36 |
| | **Total** | **$100,106.36** |

| | | |
|---|---|---|
| ***FIRE DEPARTMENT GRANT*** | | |
| Christopher Williams, Chief | Reimbursement for Supplies | 540.74 |
| Dan Clancy | Electrical Supplies | 1,735.00 |
| R.P. Johnson & Son | Building Supplies | 224.94 |
| Roger Lavoie | Construction & Masonry | 9,365.19 |
| Sondik Supply Company | Supplies | 325.41 |
| | **Total** | **$12,191.28** |
| ***HAZARD MITIGATION GRANT*** | | |
| Gateway Computers | Computer and Software | 3,482.00 |
| | **Total** | **$3,482.00** |
| ***HIGHWAY GENERATOR GRANT*** | | |
| Pleasant Mountain Homes, LLC | Generator and Installation | 12,500.00 |
| R.P. Johnson & Son | Supplies | 107.00 |
| | **Total** | **$12,607.00** |
| ***WARRANT ARTICLE #4 (*Solid Waste Capital Reserve Fund)** | | |
| | **Total** | **40,000.00** |
| ***WARRANT ARTICLE # 5*** | | |
| Flanders & Patch | Parts | 592.59 |
| Kibby Equipment | Parts | 1,729.17 |
| Powerplan | Parts | 11,596.35 |
| S.G. Reed Truck Service | Parts and Repairs | 5,527.31 |
| Sabil & Sons | Parts and Repairs | 292.50 |
| Townline Equipment | Parts | 262.08 |
| | **Total** | **$20,000.00** |
| ***WARRANT ARTICLE #8 (*Ambulance Capital Reserve Fund)** | | |
| | **Total** | **$10,000.00** |
| ***WARRANT ARTICLE #9 (*Police Vehicle Capital Reserve Fund)** | | |
| | **Total** | **$7,000.00** |
| ***WARRANT ARTICLE #10* (Fire Apparatus Capital Reserve Fund)** | | |
| | **Total** | **$25,000.00** |
| ***WARRANT ARTICLE #11* (Compactor)** | | |
| Atlantic Leasing Company | Compactor | 5,300.00 |
| | **Total** | **$5,300.00** |
| ***WARRANT ARTICLE #12*** | | |
| Townline Equipment | York Rake | 5,500.00 |
| | **Total** | **$5,500.00** |
| ***WARRANT ARTICLE #13*** | | |
| West Central Behavioral Services | Annual Fee | $1,200.00 |
| | **Total** | **$1,200.00** |
| ***WARRANT ARTICLE #15 (*Highway Equipment Capital Reserve Fund)** | | |
| | **Total** | **$25,000.00** |
| | **Total Expenditures** | **$3,487,415.21*** |

***(This figure does not balance with the Mascoma Savings Bank statement year end of $3,488,792.96. There is a difference of $1,377.75 in expenditures not accounted for in the detailed report of expenditures.)**

## SELECTMEN'S REPORT
*2003*

The new Sargent Hill Bridge is finally open to traffic. The goal was to build a bridge that would fit into the rural setting of the area and maintain the direction and velocity of the river, in order to preserve the swimming area that has been enjoyed by townspeople for many years. We thank all of the abutting landowners, who helped us reach this goal, for their cooperation with this project.

Through Federal and State grants an emergency generator was purchased and installed at the Highway Department. Another generator, and a new 10ft. x 44ft. addition to the Fire Station to house it in, is near completion under the supervision of Fire Chief Williams. Grants were also received for computers and a scanner for the use of homeland security & emergency management.

The Town wide revaluation has been completed. The goal now is to have 20% of the parcels in Town reviewed each year on a rotating basis for 5 years. This will keep our equalized assessment ratio up to the Department of Revenue Administration's acceptable standards, thus eliminating the need of another expensive town wide revaluation.

We continue to try to maintain compliance with the many regulations of the Department of Revenue, State certification for revaluation, landfill closure, bridge designs and the everyday business of the Town, but more office hours are needed. We have placed a Warrant Article on this year's ballot to increase the present office hours of 26 a week to 40 hours a week. The Budget Committee has approved this increase and we hope you will support it.

We thank all the Town Officials for their continued cooperation, and the many dedicated volunteers for the countless hours they donate to keep our town running.

Frank Neufell Jennie Joyce Steve Darrow

## Trustees of the Trust Funds

The Town received $1,551.56 of trust fund interest income for cemetery care and $564.18 for the purchase of books for the Town Library.

The following additions to capital reserve funds were voted at Town meeting:

Additions to Capital Reserve Funds were as follows:

| | |
|---|---|
| Highway Equipment | $25,000 |
| Solid Waste | $40,000 |

New Capital Reserve Funds were as follows:

| | |
|---|---|
| New Police Cruiser | $ 7,000 |
| New Ambulance | $10,000 |
| Fire Department Apparatus | $25,000 |

Interest from the Kilton Doctor Fund was expended as follows:

- $867.40 Medical Expense reimbursement of a maximum $15 each to 59 Grafton residents
- $20.00 Safety Deposit annual rental

The Trustees of Trust Funds meet at the Town Offices. Town residents may present the Trustees with receipted bills for medical, dental, or eye treatment at these monthly meetings or by mailing a self-addressed stamped envelope to Trustees of Trust Fund, PO Box 299, Grafton, NH 03240. The Kilton Doctor Fund provides for reimbursement up to a maximum of $15 per person. No bills will be received between December and February meetings. Bills dated after the last December meeting will be accepted at the February meeting and paid for the ensuing year.

Brenda Perkins 2006
Liz Guaraldi 2005
Anson Smith 2004

# Report of the Common Trust Fund Investments of the Town of Grafton, NH - December 31, 2003

MS10

| How Invested Description of Investment Name of Banks, Stocks, Bond | Principal: Starting Balance 01/01/2003 | Principal: New Funds Created | Principal: Unrealized Gains Total | Principal: Unrealized Losses Total | Principal: Cash Gains or (Losses) | Principal: Withdrawals | Principal: Ending Balance 12/31/2003 | Income: Starting Balance 01/01/2003 | Income: Received Money Mkt During Year | Income: Received Securities During Year | Income: Expended During Year | Income: Ending Balance 12/31/2003 | Grand Total Principal & Income |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Kilton Fund-Paine Webber | $76,617.93 | $0.00 | $6,920.06 | $0.00 | $2,533.75 | $2,533.75 | $83,537.99 | $1.46 | $3.53 | $2,533.75 | $424.52 | $2,114.22 | $85,652.21 |
| Kilton Fund-Mascoma Savings | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $9,934.86 | $424.52 | $0.00 | $3,367.40 | $6,991.98 | $6,991.98 |
| Cemetery Funds-Paine Webber | $44,399.98 | $0.00 | $4,010.17 | $0.00 | $1,469.29 | $1,469.29 | $48,410.15 | $6,359.53 | $231.74 | $1,469.29 | $6,508.90 | $1,551.66 | $49,961.81 |
| Library Funds- Paine Webber | $4,216.02 | $0.00 | $379.33 | $0.00 | $139.79 | $139.79 | $4,595.35 | $573.25 | $1.14 | $139.79 | $150.00 | $564.18 | $5,159.53 |

| Date Started | How Invested Description of Investment NH Investment Pool | Principal (Additions): Starting Balance 01/01/2003 | Principal (Additions): New Funds Created | Principal (Additions): Unrealized Gains Total | Principal (Additions): Unrealized Losses Total | Principal (Additions): Cash Gains or (Losses) | Principal (Additions): Withdrawals | Principal (Additions): Ending Balance 12/31/2003 | Income: Starting Balance 01/01/2003 | Income: Received Money Mkt Durning Year | Income: Recieved Securities During Year | Income: Expended Durning Year | Income: Ending Balance 12/31/2003 | Grand Total Principal & Income |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1970 | Highway Equipment-NHIP | $15,055.00 | $25,000.00 | $0.00 | $0.00 | $0.00 | $0.00 | $40,055.00 | $9,547.37 | $327.39 | $0.00 | $0.00 | $9,874.76 | $49,929.76 |
| 1982 | Bridge-NHIP | $13,783.72 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $13,783.72 | $17,859.30 | $255.70 | $0.00 | $0.00 | $18,115.00 | $31,898.72 |
| 1982 | Tax Appraisal-NHIP | $24,833.93 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $24,833.93 | $9,600.50 | $278.31 | $0.00 | $0.00 | $9,878.81 | $34,712.74 |
| 1986 | Solid Waste-NHIP | $49,711.91 | $40,000.00 | $0.00 | $0.00 | $0.00 | $0.00 | $89,711.91 | $34,666.72 | $887.75 | $0.00 | $0.00 | $35,554.47 | $125,266.38 |
| 1988 | Rec. Field Shelter-NHIP | $15,000.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $15,000.00 | $9,935.58 | $201.48 | $0.00 | $0.00 | $10,137.06 | $25,137.06 |
| 1995 | New Fire Truck-NHIP | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $74.60 | $0.02 | $0.00 | $0.00 | $74.62 | $74.62 |
| 1999 | New Police Cruiser-NHIP | $5,000.00 | $7,000.00 | $0.00 | $0.00 | $0.00 | $0.00 | $12,000.00 | $104.37 | $77.35 | $0.00 | $0.00 | $181.72 | $12,181.72 |
| 1999 | New Ambulance-NHIP | $35,000.00 | $10,000.00 | $0.00 | $0.00 | $0.00 | $0.00 | $45,000.00 | $2,058.15 | $351.09 | $0.00 | $0.00 | $2,409.24 | $47,409.24 |
| 2003 | Fire Dept. Apparatus-NHIP | $0.00 | $25,000.00 | $0.00 | $0.00 | $0.00 | $0.00 | $25,000.00 | $0.00 | $128.72 | $0.00 | $0.00 | $128.72 | $25,128.72 |
| | **InvestmentTotals** | $283,618.49 | $107,000.00 | $11,309.56 | $0.00 | $4,142.83 | $4,142.83 | $401,928.05 | $100,172.46 | $3,168.74 | $4,142.83 | $10,450.82 | $97,033.21 | $498,961.26 |

## Grafton PublicLibrary Report

We have had a very busy year keeping up with the latest books for everyone. We purchased 136 books and received 90 books as gifts. We purchased 13 videos and received 7 as gifts.

*Total circulation*:

| | | | |
|---|---|---|---|
| Fiction | 736 | Youth | 223 |
| Non Fiction | 190 | Juvenile | 354 |
| Magazines | 114 | | |
| Videos | | | |
| Luv Coop | 164 | | |
| Grafton | 354 | | |

We would like to thank our patrons who support the Library in any way.
Used books will be available in the cellar when the weather is warmer.

Mary Gove, Librarian

| | | |
|---|---|---|
| **January 1, 2003** | ***Cash Balance on Hand*** | **$2,599.62** |
| Mildred Braley Trust | | 35.43 |
| Book and Video Fines | | 12.05 |
| Book Sales | | 20.25 |
| Donation (Gift) | | 25.00 |
| | *Total Receipts & Balance* | *$2,692.35* |
| | *Less Expenditures* | *1,798.55* |
| | ***Balance on Hand December 31, 2003*** | ***$893.80*** |

*Expenditures*

| | |
|---|---|
| Books | $976.67 |
| Magazines | 152.85 |
| Videos | 158.86 |
| Supplies | 145.13 |
| Postage/Stamps | 44.49 |
| LUV Co-op (dues & video fees) | 110.00 |
| NHLTA (Trustee dues 2003 & 2004) | 120.00 |
| Deborah Hazelton (bookkeeping) | 75.00 |
| Checks for checkbook | 15.55 |
| *Total* | *$1,798.55* |

Mascoma Cert (#386009030) Burnham Fund

| | | |
|---|---|---|
| January 1, 2003 | $23,321.86 | |
| | 744.22 | (Interest 2003) |
| | *$24,066.08* | |

Mascoma Savings Acct (#900047711)

| | | |
|---|---|---|
| January 1, 2003 | $692.68 | |
| | 2.12 | (Interest 2003) |
| | *$694.80* | |

**Mascoma Certificate (#382010346)**

| | | |
|---|---|---|
| January 1, 2003 | $2,846.48 | |
| | 60.71 | (Interest 2003) |
| | *$2,907.19* | |

Respectfully submitted,
Deborah Hazelton, Trustee/Treasurer

## Grafton Volunteer Fire Department
## 2003 Annual Report

*Incidents*:

| | | | |
|---|---|---|---|
| Structure Fires | 2 | Odor Investigation | 1 |
| Chimney Fires | 5 | Hazmat Investigation | 2 |
| Mutual Aid Structure Fires | 3 | Electrical Hazard Investigation | 1 |
| Mutual Aid Forest Fires | 1 | Downed Power Lines | 4 |
| Mutual Aid Station Coverage | 1 | Vehicle Accidents | 7 |
| Fire Investigation | 1 | Motorcycle Accidents | 3 |
| Illegal Burn | 4 | ATV Accidents | 2 |
| Carbon Monoxide Investigation | 2 | EMS Assists | 28 |
| | | **Total Incidents** | **67** |

The Fire Department has worked very hard for the community during the year 2003. Members have again given many volunteer hours towards monthly meetings, work meetings, training and performing the services that the Department offers. Along with providing services the Department has been active in the grant arena. A $16,000 grant has provided funding for a 10' x 44' expansion to the fire and ambulance station. The new space will provide housing for a 20-kwatt generator and the breathing air compressor that was acquired in previous years. The space will also provide additional storage area for the Fire and Ambulance Departments. The Fire Department was a recipient of a Hazard Mitigation Grant which afforded the purchase of a computer and printer for the Fire and Ambulance Departments which allows us to access valuable training information and the ability to have direct communications with New Hampshire Fire Standards and Training on-line. A $145,000 grant was awarded to the Fire Department from the Department of Homeland Security Assistance to Firefighters Grant Program. The grant is a 90/10 cost share program. The Town's share will be $14,500, which is available in our Capital Reserve fund. This grant will be used to purchase a new tanker for the Fire Department and the community. The Department of Homeland Security Assistance to Firefighters Grant Program is slated to continue for 2 more years and the Department will request additional funding to purchase a rescue vehicle. We have also recently started raising monies, through grant writing, in hopes of purchasing Holmatro extrication tools (Jaws of Life). The cost of this equipment is approximately $20,000. These donations/grants will come from local organizations/benefactors and will take approximately 3 years. We would gladly accept donations from the community. If you are interested in our efforts to raise money for this worthwhile equipment and would like to make a donation, telephone 523-7500 and leave a message for the Chief. We are also in need of at least 5 more dedicated individuals to join our Department. Support is needed in every aspect of running the Department; you don't necessarily have to be an interior fire attack person, that's your choice. Please consider joining.

Chris Williams, Chief

## Grafton Ladies Auxiliary

The Grafton Ladies Auxiliary is a private, self sufficient organization whose purpose is to support the Volunteer Fire and Ambulance Services of Grafton. The Auxiliary purchases supplies and equipment for the services which their budgets won't support, which could mean equipment for the fire trucks, replacement fire gear, communication equipment, such as radios, repairs to vehicles,

station supplies and equipment, or whatever the members may require to perform their jobs. This small group provides food and beverages at the fire scenes, a much needed support and members can often be found back at the station in the wee hours of the morning serving coffee, hot muffins, bread or pastries to the weary group.

Other activities include sponsoring a yearly Fire Warden's Supper for the area Fire Wardens and Deputies. These types of activities are necessary to build the mutual aid relationship, which small towns rely on in fire fighting. A yearly Firemen's Supper is held in November, which is open to the public. Rummage sales are held in both the spring and fall. The monies raised go directly to the needs of the voluntary services. At least once a year the Fire Department hosts a 2-day training and invites all of the fire fighters and Emergency Medical Technicians in the area towns. The Auxiliary sponsors the training with financial support and also provides refreshments and meals for the 2 days.

New members are always welcome! If you have a few hours to donate, time to bake cookies or help in any way, come join us! Meetings are held the first Monday of each month from April through November.

*Bonnie J. Haubrich*
*Secretary*

## Forest Fire Warden's Report for 2003

Permits were issued for the following brush, campfire and cooking fires.

| Permits Issued | # Issued |
|---|---|
| Paul Gove, Fire Warden | 164 |
| Ken Cushing, Deputy Warden | 18 |
| Merle Kenyon, Deputy Warden | 5 |
| Illegal – no permits | 6 |

This report is for January 2003 to October 31, 2003 when Paul Gove retired. The new Warden is Sean Frost, telephone, 523-8836.

Respectfully submitted:
Paul C. Gove, Warden
Douglas Miner, Ranger

## Grafton Volunteer Ambulance Service

The Ambulance responded to approximately 80 calls this past year.

I would like to personally thank all of the Ambulance members, the Fire Department members and the Police Department for all of the time and proficiency they put in to each of these calls.

I would also like to thank all of the people who donated to the Ambulance service.

It is enormously difficult to maintain the skills and knowledge that the members of the Ambulance have to uphold to maintain the mandatory status of being Nationally and State of New Hampshire registered. It takes a lot of commitment, knowledge and skills to be a volunteer for the Grafton Ambulance. We are very lucky to have this service and the men and women who serve.

*Jane E. Kenyon, R.N., EMT-B*
*Captain*

## Highway Report
## 2003

The year 2003 was a challenge for the Highway Department. Excessive overtime hours in the first three months and over fifty thousand dollars was spent on parts and repairs of the equipment.

The Highway Department went back to four full-time employees and spent many hours repairing and maintaining the equipment.

We graded and raked all the roads as many times as the weather would permit and when the equipment wasn't broken down.

Culverts were installed in different locations in Town, but did not get as many done, as we would have liked to as the backhoe was broken down more than it was running.

In the fall the Highway crew screened and stockpiled over four thousand yards of winter sand. We also got plow equipment and sanders on all of the trucks and repaired them to get ready for winter.

We would like to thank the people who appreciate what the road crew does and the long hours with what we have to do with.

The Highway equipment is getting older and takes much more money and time to repair. All of the Town equipment, except the 450 Ford, is between 8 and 20 years old.

Respectfully submitted:
Robert Bassett, Road Agent
Paul Jalbert, Assistant Road Agent
Douglas Dimond
Joseph Braley

## Township of Grafton Historical Society

Looking back to December 20, 1993 when the Township of Grafton Historical Society adopted its Constitution and By-Laws it is amazing that the Society has accomplished so much.

The Museum is open from Spring through Fall and appointments to visit the Museum during the rest of the year has been successful. Visitors enjoy viewing the old Town safe, a Civil War era quilt, a major doll collection (a dollhouse will be part of our exhibits this Spring), a so-called saloon piano that attracts a great deal of attention, an organ made by one of Grafton's residents, an extensive collection of hand-made women's and children's clothing, two Civil War umbrellas, two lovely old horse blankets, a large sugaring evaporator, an imposing vegetable cleaner, period clothing and much more.

The Museum has a very functional handicapped-accessible bathroom, an office and we will soon be on-line.

The Society has been raising funds with which to bring the Pine Schoolhouse back to life. This year we will paint the schoolroom and restore or replace the chimney. We have painted the outside, replaced the schoolroom ceiling, have acquired a stove, and the need to have a bathroom and electricity is on our restoration list.

The Society is gathering Civil War information about Grafton men who served in that War and we are continually searching for pictures and letters from that era.

The Tramp House is now temporarily located on a hillside in back of the Museum. In time it will be restored and moved closer to the Museum and open to the public.

Our members are proud to be involved in the past, present and future life of our Town and we thank you for your support. We invite you to become a member of our team, and the dues are only $10.00 per year.

Doris B. Senter
President, Township of Grafton Historical Society

**Grafton Police Department**
**Crime Listing Summary for 2003**

| | |
|---|---|
| 911 Hang Up | 5 |
| Abandoned Vehicle | 2 |
| Alarm | 12 |
| Ambulance Assist | 36 |
| Animal | 78 |
| Arrest | 20 |
| Assault | 2 |
| Assist Other Agencies | 27 |
| Assist Other Police Departments | 28 |
| ATV Accident | 1 |
| ATV's | 1 |
| Bad Checks | 4 |
| Burglary | 15 |
| Child Abuse/Neglect | 1 |
| Civil Matter | 15 |
| Civil Standby | 13 |
| Criminal Mischief | 5 |
| Criminal Record Check | 46 |
| Directed Patrol | 112 |
| Disabled Vehicle | 26 |
| Disorderly Conduct | 5 |
| Domestic | 15 |
| Driver License Suspended/Revoked | 4 |
| Drug Offenses | 2 |
| DUI (drinking under influence) | 5 |
| DVP Served | 4 |
| Equipment Violations | 1 |
| Fire Assist | 22 |
| Follow-up | 136 |
| Homicide | 1 |
| Juvenile Complaints | 10 |
| Littering | 3 |
| Lock Out | 11 |
| Message Delivery | 13 |
| Minor in Possession of Alcohol | 1 |
| Missing Adult/Juvenile | 9 |
| Motor Vehicle Accidents | 19 |
| NCIC Cancellation | 1 |
| NCIC Entry | 1 |
| Neighbor Dispute | 2 |
| Noise Complaint | 8 |
| Open Container | 1 |
| Papers Served | 15 |
| Parking Complaints | 4 |
| Persons – Found | 6 |
| Pistols | 36 |
| Police Information | 34 |
| Property – Found | 3 |
| Property – Lost | 3 |
| Questions | 2 |
| Reckless Operation | 4 |
| Registration Violations | 1 |
| Repossession | 2 |
| Returned Property | 3 |
| Road Conditions/Hazards | 12 |
| Runaway | 3 |
| Security Check | 45 |
| Sex Offenses | 12 |
| Snowmobile Complaints | 1 |
| Special Service | 49 |
| Speeding/Summons | 17 |
| Speeding/Warning | 42 |
| Subpoena Served | 24 |
| Suicide | 1 |
| Suicide Attempt | 1 |
| Suicide Threat | 2 |
| Summons | 1 |
| Suspicious Activity | 2 |
| Suspicious Person | 6 |
| Suspicious Vehicle | 8 |
| Theft | 28 |
| Threats/Harassment | 12 |
| Towed | 4 |
| Traffic Violations | 8 |
| Transport | 13 |
| Trespassing | 9 |
| Truancy | 3 |
| Vandalism | 16 |
| Vehicle Identification Checks | 46 |
| Warrants | 3 |
| Welfare Check | 19 |

**Agency Grand Total 1223**

*Merle Kenyon, Police Chief*

**The Grafton Planning Board**
**2003: A Year in Review**

This has been a very busy year for the Grafton Planning Board. The responsibilities of the Planning Board include the development and maintenance of a Master Plan and the review of certain types of land-use applications. These include: subdivisions, voluntary mergers of parcels of land, and the administration of driveway permits.

The Planning Board has continued to work on updating the Master Plan by tallying information from the town surveys. In 2004 the Board plans to complete the tallying and make substantial progress with updating the Master Plan. The current Master Plan was adopted in 1986 and should be updated every ten years according to state law.

Three subdivision applications were approved by the Planning Board this year. Two voluntary mergers of parcels of land were also approved. One subdivision that is in two towns was seen conceptually by the Board in 2003 and will be officially heard in 2004.

This year the Planning Board established a separate non-lapsing fund for the administration of payments and funds pertaining to land use applications according to state law, RSA 673:16.

The Grafton Planning Board received several Building Notification applications from the Board of Selectmen in 2003 as part of the requirements established by state law. This law requires that the Planning Board provide their recommendation in order for a Building Permit to be granted for buildings to be located on Class VI or private roads. The Town of Grafton, however, has a Building Notification procedure, not a Building Permit procedure.

In 2003 the Planning Board received thirteen driveway permit applications. The driveway permit application and procedures were topics of discussion at Planning Board meetings throughout the year. The Planning Board has been working on modifying the procedure as well. These changes should be completed in 2004.

The Planning Board discussed the role of the Town in regard to driveways that are located on state roads. All driveways are technically under state jurisdiction, however, communication between the State and the Town can be beneficial, especially if there is something important to communicate. For example, if there is a large subdivision proposed in Grafton that will have primary access on a State maintained roadway, the State likes to coordinate with the Planning Board during the subdivision hearing process.

The Planning Board was involved in the efforts to develop a Hazard Mitigation Plan with help from the Upper Valley Lake Sunapee Regional Planning Commission. For the development of this plan Grafton received a $5000 grant to help with emergency management in Town. This money was used to purchase a new computer to be used by all Town departments. The Planning Board then worked on file administration, establishing a computer database to track land use applications and provide additional organization to help the Planning Board run more efficiently.

The Planning Board strongly encourages continuing education. This year I attended the New Hampshire Municipal Association Fall Law Lecture Series held in Lebanon during September and October 2003.

The Planning Board is also looking forward to attending conferences held by the Office of State Planning and the New Hampshire Municipal Association to promote awareness of land use planning policy and procedure among Board members.

Visitors to the Planning Board are always welcome. We meet the first and third Thursdays of each month at 7:00 p.m. at the Grafton Town Office on Library Road. If you have any questions about land use planning please feel free to contact the Planning Board.

Erin Darrow, Chairman
Grafton Planning Board

## State of New Hampshire
## Executive Council

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of $6.00 plus $2.50 postage. Make checks payable to the State of New Hampshire, or order on line at www.gencourt.state.nh.us\visitorcenter. The entire directory is available at http://www.state.nh.us/government/agencies.html.

The 2003-2004 County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at www.nhcounties.org.

Also available at no cost from the Secretary of State Office at 271-3242 or at elections@sos.state.nh.us, or mail at Secretary of State, State House, Room 204, Concord, NH 03301 are the following publications:

The New Hampshire Election Procedural Manuals for 2004-2005
The NH Election Laws for 2004-2005
The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or ray.burton4@gte.net.

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!

Ray Burton, Executive Councilor, District One

## Grafton County Senior Citizens Councils, Inc.
## Annual Report 2003

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 36 older residents of Grafton were served by one or more of the Council's programs offered through the Mascoma Area Senior Center:

- Older adults from Grafton enjoyed 474 balanced meals in the company of friends in the center's dining room.
- They received 1,073 hot, nourishing meals delivered to their homes by caring volunteers

- Grafton residents were transported to health care providers or other community resources on 8 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 119 visits by a trained social worker.
- Grafton's citizens also volunteered to put their talents and skills to work for a better community through 267 hours of volunteer services.

The cost to provide Council services for Grafton residents in 2003 was $12,114.04.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Grafton's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

Grafton County Senior Citizens Council, Inc.
Statistics for the Town of Grafton
October 1, 2002 to September 30, 2003

During the fiscal year, GCSCC served **36** Grafton residents (out of 154 residents over 60, 2000 Census).

| Services | Type of Service | Units of Service | | Unit (1) Cost | = | Total Cost of Service |
|---|---|---|---|---|---|---|
| Congregate/Home Delivered | Meals | 1,547 | x | $ 6.10 | | $9,436.70 |
| Transportation | Trips | 8 | x | 10.57 | | 84.56 |
| Adult Day Service | Hours | 0 | x | 6.11 | | 0 |
| Social Services | Half-hours | 118.5 | x | 21.88 | | 2,592.78 |
| Activities | | 151 | | N/A | | |

Number of Grafton volunteers: 5 Number of volunteer hours 267

GCSCC cost to provide services for Grafton residents only
$12,114.04

| | |
|---|---|
| Request for Senior Services for 2003 | 1,400.00 |
| Received from Town of Grafton for 2003 | 1,400.00 |
| Request for Senior Services for 2004 | 1,400.00 |

Note:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2002 to September 30, 2003.
2. Services were funded by Federal and State programs 56%; municipalities, county and United Way 9%; Contributions 10%; In-kind donations 16%; Friends of GCSCC 7%; Other 2%.

## Upper Valley Lake Sunapee Regional Planning Commission
## Annual Report for 2003

UVLSRPC is a not-for-profit association of 30 communities in Vermont and New Hampshire. We provide a mechanism for communities that live, work and recreate together in the Upper Valley, Sullivan County and Lake Sunapee area to work together on issues of common concern. Each year we strive to focus on activities that will best meet the needs of each of these three areas, while we balance the differing concerns of larger and smaller communities. Your community's membership in UVLSRPC provides you with a voice in regional activities, as well as decision-making at the state level in both states that affect the future of your community.

We provide the communities of the region a mechanism to work together toward balanced growth, in part by developing and implementing a comprehensive regional plan. In 2003, we completed work on both a new Regional Transportation Plan and new Economic Development element for the Regional Plan, as well as updates on Population Trends and Natural & Scenic Resources. In other activities we:

- Worked with area and state organizations, businesses and communities to seek opportunities to improve the balance between economic growth and residential development in the Upper Valley.
- Helped several communities obtain grant funds for a variety of projects, including emergency management equipment, village highway corridor redesign, recreation facilities and transportation system enhancements.
- Completed incorporation of Grafton County communities in North Country Economic Development District for federal Economic Development Administration (EDA) grant eligibility; obtained EDA approval of East-Central Vermont Comprehensive Economic Development Strategy (CEDS) developed in partnership with Green Mountain Economic Development Corporation and others to ensure business growth meets the needs of our communities; and began work with Western Region Development Corporation on CEDS for Sullivan County. Continued to support tourism organizations in the Region.
- Assisted 11 communities with updates of their master plans and 10 with local land use regulations.
- Provided technical assistance to local committees addressing a number of issues such as affordable housing, interstate interchange area development, open space, capital improvements programming, downtown revitalization, sewers, and bicycle and pedestrian facilities.
- Developed guidelines for balancing state highway needs with those of a downtown or village area utilizing a concept plan for Charlestown as a case study.
- Facilitated Upper Valley Conservation Network and provided technical assistance to Upper Valley Trackers.
- Continued our assistance to watershed organizations planning for the stewardship of the Connecticut River and its tributaries, including Lake Sunapee, and the Cold, Mascoma and Ottauquechee Rivers. Actively participated on Connecticut River Joint Commissions and Connecticut River Scenic Byway Council Steering Committee.
- Organized five hazardous waste collections that gave 1,170 households a way to keep approximately 13,100 gallons of hazardous chemicals out of the region's groundwater; and assisted with public education on household hazardous waste.
- Conducted 911 readdressing in Claremont to improve emergency response. Completed hazard mitigation plans for 4 communities as required for continued eligibility for federal disaster assistance and hazard mitigation funds; arranged funding to complete several more in the coming year, including all 3 Vermont towns; and continued to facilitate well-integrated emergency planning within the core Upper Valley communities.
- Provided suggestions for minimizing potential regional impacts associated with several proposed developments through Act 250 in Vermont and RSA 36:56 in New Hampshire.
- Collected traffic data in 24 communities, and completed road inventory in 5 communities to make sure that full state aid for maintenance is received. Developed plans for Upper Valley traffic model to increase ability to predict and avoid traffic increases. Provided traffic data to communities, residents and businesses on request.

- Continued to work with public transit providers serving the area's resident, employees, and visitors to identify opportunities to improve service using currently available funds, and to prioritize needs for additional funding. Assisted Upper Valley Transportation Management Association in efforts to involve area employers in programs to reduce commuter traffic.
- Provided monthly circuit rider services to 5 communities to review subdivision and site plan applications for compliance with local regulations.
- Held several informational and training sessions for local officials on land use planning issues, (including siting wind power facilities, how to avoid sprawl, and programs available to keep historic villages healthy), natural resource protection issues, (including stormwater management and Vermont's new septic rules), and board members skills, (including fostering productive citizen participation in the planning and development review processes). Facilitated discussions on future plans of Dartmouth-Hitchcock Medical Center, Dartmouth College, and the Mt. Sunapee Ski area, and potential impacts on growth-related factors such as housing and traffic in the region.
- Responded to day-to-day requests from local board members and staff for guidance on, e.g., application of NH Shoreland Protection Act, policies on unmaintained roads, management of excavations, implementation of floodplain ordinances, capital improvement programming and impact fees, road acceptance policies, coordination of review of applications among various local boards, regulation of telecommunications facilities, interpretation of local land use regulations, hiring consultants, and planning and zoning board procedures.
- Continued to increase the ability of our geographic information system (GIS) to perform land use analysis and natural resource planning; provided GIS services to communities and partner organizations.
- Maintained a library with the latest technical guidance, planning literature, and sample regulations; continued to incorporate 2000 Census information into digital regional socioeconomic database as it became available; and responded to numerous requests for information from local officials, businesses, and other area organizations.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the region in the coming year. We count on feedback from the Commissioners each community appoints, as well as local officials and residents, to ensure that our work program focuses on regional issues that are of the highest priority to you. In addition, this year we have established a new committee to enhance the exchange of information with member communities. Please feel free to contact us at (603) 448-1680 or info@uvlsrpc.org to share your thoughts.

Tara E. Bamford, Executive Director

**Visiting Nurse Alliance of Vermont and New Hampshire, Inc.**

Home Care, Hospice and Family Health Services – Report to the Town of Grafton

The Visiting Nurse Alliance is like the local police and fire departments – a strategic part of the community's safety net – with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Grafton to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.

- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year (July 1, 2002 through June 30, 2003)

| | | | |
|---|---|---|---|
| Skilled Nursing | 171 | *Family Support Services* | |
| Physical Therapy | 71 | Families Served | 8 |
| Speech Therapy | 321 | Individuals Served | 32 |
| Occupational Therapy | 66 | Home Visits | 219 |
| Home Health Aide | 256 | | |
| Homemaker | 9 | | |
| **Total Visits** | **894** | | |
| **Hospice VNH** | | **MCH** | |
| Patient Families Served | 1 | Children | 13 |
| Volunteer Hours | 3 | Home Visits | 344 |
| Volunteer Visits | 1 | | |

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,
Susan H. Larman, BSN, MBA
President and Chief Executive Officer

## West Central Behavioral Health

In 2003, West Central Behavioral Health provided residents of Grafton with $10,156 of free or reduced cost mental and behavioral health services for which we received no reimbursement. We are committed to making quality mental health services available regardless of ability to pay to all communities in our service area, and are asking cities and towns we serve to help us sustain that commitment to many of our most vulnerable neighbors.

West Central Behavioral Health is the NH designated Community Mental Health Center for Grafton, as well as Sullivan and Southern Grafton Counties. Our mission is: "to promote, preserve, and strengthen the mental health and quality of life for individuals and their communities through the delivery of integrated, comprehensive services." Our consumers suffer from a range of disorders and illnesses: life threatening severe, chronic mental illness such as psychosis, schizophrenia, and bipolar disorder; all forms of addiction; as well as anxiety, depression, divorce or relationship related stress, and other impairing, but highly treatable conditions. We work with all ages in outpatient clinics, homes, jails, nursing homes, schools and residential supported living programs, offering a broad variety of counseling, psychiatric services, case management, and emergency consultations.

Some of the services provided to residents of Grafton this year include:

- 14 Children and their families received 254 therapy sessions at our outpatient clinics in Lebanon.
- 22 Adult residents received 169 sessions of outpatient counseling for depression, anxiety, addictions, family issues, and other critical issues.
- 16 Residents contacted our Emergency Services, available 24 hours, 7 days a week.
- 17 Residents received 272 sessions of other services such as case management or participation in our Academy Programs for people who have committed substance abuse related offenses.

We hope you will help us provide quality mental health care to all who need it.

Sincerely,
Ronald J. Michaud
Director of Community Relations and Development

**New Hampshire Municipal Association**
**2003**

The New Hampshire Municipal Association was established in 1941 to serve member cities and towns. It is one of the 49 State municipal leagues in the Untied States that network through the national League of Cities, NHMA has always been a leader in innovative services for its members: Legal Advisory Services...Professional Recruitment Services...Law Lecture Series...Toll-free Hotline...Enhanced Member Services...and, Pooled Risk Management Services.

Following the success of the workers' and unemployment compensation program begun by NHMA in 1979, NHMA started a health/employee benefits plan in 1984. In 1988, that program was opened to schools. This is now the largest pool of its type in the county and school employees comprise about 70% of its enrollees. In 1986, NHMA started a property-liability program that has won national awards and has had its programs imitated by other pools. Over the years the NHMA Executive Committee opened up seats on both pool boards to include officials and employees in addition to city and town officials. Eventually, it had a 17-person health pool board and an 11-person property-liability pool board that included city and town officials, school officials, a county official and employees. The Board of NHMA itself had 25...all elected or appointed city or town officials. The total number of board members was 53 and each board had at least 3 communities.

In the Fall of 2002 the ideas was broached of reorganizing all of NHMA's three divisions into one and restructuring the Board of Directors to better be able to serve the now very diverse community of NHMA stakeholders with all services and bring al of our resources to bear to do so efficiently. A study committee of representatives of all three boards was created and an organizational consultant was engaged to explore this proposal. The committee looked at the pro's and con's of 3 boards; 2 boards, one for NHMA and one for risk management; and 1 board. They went with the one Board option and this was approved in April by all three boards, voting independently.

The results is one Board of Directors composed of 12 Municipal Officials, 12 School Officials, 1 County Official and 6 Employees. This new Board oversee all of our services to members...not just the health or property-liability operations or just the traditional services we've provided to municipalities such as legal advisory services training, handbooks etc. It is a unique structure in the whole country in that a traditional State municipal league has "re-invented" itself to serve all governmental units in their state and be governed by a Board that is composed not only of municipal officials but also school and country officials and employees. We realize that there will be "bumps in the road" as this model evolves and there is sure to be conflict but we are starting with the right collaborative attitudes.

It is important to emphasize that we have also designed a way to continue to carry on the purely "municipal-oriented services" NHMA has performed since 1941, such as lobbying, by segregating NHMA's dues to fund those activities and having a separate "Municipal Advocacy Committee" that deals with legislative policy matters. The new Board does not oversee those activities which are overseen by the 12 municipal official LGC members as well as the municipal officials who served on the three separate, pre-existing boards.

I ask you to continue to support and participate in this evolving organization...a new "Sense of Community" of local governments in which we should all share a "Sense of Pride."

John B. Andrews
Executive Director

## Grafton Resident Marriage Report
## January 1, 2003 – December 31, 2003

| *Groom's Name* | *Groom's Residence* | *Bride's Name* | *Bride's Residence* | *Town Issued* | *Place of Marriage* | *Date of Marriage* |
|---|---|---|---|---|---|---|
| Baravalle, Todd A. | Grafton, NH | Pillsbury, Karen A. | Enfield, NH | Enfield, NH | Lebanon, NH | April 5, 2003 |
| Collins, Andrew S. | Grafton, NH | Forsythe, Jennifer A. | Grafton, NH | Grafton, NH | Grafton, NH | June 6, 2003 |
| Jopek, Peter A. | Grafton, NH | Nativi, Lisa M. | Grafton, NH | Canaan, NH | Canaan, NH | June 28, 2003 |
| Routhier, David R. | Grafton, NH | McBride, Pamela J. | Grafton, NH | Grafton, NH | Sunapee, NH | June 28, 2003 |
| Bingham, Steven M. | Grafton, NH | Carpenter, Marianne B. | Grafton, NH | Grafton, NH | Grafton, NH | August 10, 2003 |
| Thoresen, Jason A. | Grafton, NH | Rich, Christina A. | Grafton, NH | Grafton, NH | Grafton, NH | August 23, 2003 |
| Frost, Sean A. | Grafton, NH | Kenyon, Ali J. | Grafton, NH | Grafton, NH | Grafton, NH | August 30, 2003 |
| Martin, Christopher B. | Grafton, NH | Sykes, Kathryn S. | Grafton, NH | Grafton, NH | Enfield, NH | September 6, 2003 |
| Doe, Nicholas W. | Grafton, NH | Lavallee, Elaine M. | Milton, NH | Milton, NH | Portsmouth, NH | October 25, 2003 |
| Jipson, Clifton W. | Grafton, NH | Senecal, Cynthia L. | Grafton, NH | Grafton, NH | Grafton, NH | December 31, 2003 |

## Grafton Resident Birth Report
## January 1, 2003 – December 31, 2003

| *Child's Name* | *Date of Birth* | *Place of Birth* | *Father's Name* | *Mother's Name* |
|---|---|---|---|---|
| Kelley, Christian Charles | February 8, 2003 | Lebanon, NH | Kelley, John | Kelley, Andrea |
| Krogstie, Taylor Kathryn | April 8, 2003 | Lebanon, NH | Krogstie, Jason | Krogstie, Kathleen |
| Sperry, Gabriel Edward | April 18, 2003 | Lebanon, NH | Sperry, Glenn | Sperry, Rachel |
| Moody, Jessica Lynn | June 13, 2003 | Lebanon, NH | Moody, Braden | Moody, Fawn |
| Poitras, Natalie Elizabeth | August 16, 2003 | Lebanon, NH | Poitras, Russell | Poitras, Kristin |
| Braley, Desirey Jean | November 17, 2003 | Lebanon, NH | Braley, Richard | Braley, Michelle |
| Williams, Joshua Fennelly | December 21, 2003 | Lebanon, NH | Williams, Christopher | Williams, Melissa |

## Grafton Resident Death Report
## January 1, 2003 – December 31, 2003

| *Decedent's Name* | *Date of Death* | *Place of Death* | *Father's Name* | *Mother's Maiden Name* |
|---|---|---|---|---|
| Neill, Arleen J. | March 20, 2003 | Lebanon, NH | Bennett, Royal | Riddle, Lula |
| Smith, Harlan L. | May 29, 2003 | Grafton, NH | Smith, Harold | Lewis, Vara |
| Johnson, Norman W. | June 23, 2003 | Lebanon, NH | Johnson, Norman | Holt, Edna |
| Stewart, Muriel E. | July 2, 2003 | Grafton, NH | Stewart, James | Wallace, Elsie |
| Finney, James H. | September 29, 2003 | Grafton, NH | Finney, John | Dike, Susan |
| Finney, Marie E. | September 29, 2003 | Grafton, NH | Palmer, Calvin | Corcum, Nallie |
| Dugan, Martin J. | October 3, 2003 | New London, NH | Dugan, Martin | Finney, Donna |
| Hogue, Jane C. | October 25, 2003 | Lebanon, NH | Cantlin, Paul | Curtis, Louise |

New Hampshire State Library
3 4677 00060084 6